



## **Public Defense Advisory Board Meeting**

**Thursday, August 28, 2014  
9:30 am – 11:50 am**

**King County Courthouse  
516 3rd Ave, Seattle, WA  
12th Floor Room Southwest**

### **MEETING MINUTES**

**(as amended by the Board on September 11, 2014)**

**Board Members Present:** Sharon Armstrong, Marc Boman (Chair), Leo Flor, Tom Hillier, Paul Holland, Sophia Byrd McSherry, Jeffery Robinson, and John Strait (Vice-Chair).

**Board Members Absent:** Saudia Abdullah, Matt Adams, Kim Ambrose.

**Board Staff Present:** Gwen Clemens and Nick Wagner.

**Invited Guest(s):** Dave Chapman, Interim Public Defender; Krishna Duggirala, Finance & Administrative Services Manager, Department of Public Defense; Dwight Dively, Director, Office of Performance, Strategy, & Budget, King County Executive Office.

#### **1. Welcome and Other Matters; Approval of Minutes**

- a. The Chair called the meeting to order and welcomed those present.
- b. Those present introduced themselves and stated their affiliations.
- c. The Chair distributed recent samples of the [Citizen Report Card on Washington Education](#) prepared by the [League of Education Voters](#) and suggested that the Board might use some aspects of them as a model for the Board's own reports. He asked Board members to consider that possibility for future discussion.
- d. To avoid schedule conflicts, the Sept. 25 and Oct. 2 meetings were eliminated and replaced with a single meeting on Tues., Sept. 30 (9:00 a.m. – noon), and the Dec. 4 meeting was moved to Tues., Dec. 2 (9:30 a.m. – noon). The revised schedule is Attachment E to these minutes.
- e. The minutes of the Board's Aug. 12 meeting were approved.

## **2. King County Department of Public Defense Briefing**

- a. Dave Chapman, Interim Public Defender, and Krishna Duggirala, Finance & Administrative Services Manager, Department of Public Defense (DPD), provided a background briefing on the Department of Public Defense and responded to questions from Board members. Their presentation materials consisted of Attachments A and B to these minutes.
- b. During discussion of the Roll the Dice Training, which is designed to strengthen staff understanding of racial and economic disproportionality and is one of DPD's social justice initiatives, a Board member asked whether it would be helpful for Board members to attend the training. Dave Chapman and Karen Murray, DPD-ACA Division Supervising Attorney, encouraged Board members to attend. The training takes one full day and is currently scheduled to be given three times, on Sept. 29, Sept. 30, and Oct. 1. DPD will provide additional information and invitations to all Board members.
- c. A Board member suggested that it would be helpful for the Board to receive additional information about how DPD handles conflicts, including the criteria used to determine whether conflicts exist, the conflicts screening process, and the measures taken to "silo" the DPD divisions for conflicts purposes.

## **3. Break**

## **4. King County Budget Context**

Dwight Dively, Director, Office of Performance, Strategy, & Budget, King County Executive Office, briefed the Board members on the overall King County budget as context for the DPD budget. Mr. Dively's presentation materials are Attachment C to these minutes.

## **5. Administrative Matters**

- a. The Board approved the draft bylaws, including the redlined changes and the following additional changes: (1) near the end of Article 1, replace "Association's" with "Association" to match KCC 2.60.026(A)(4); and (2) in Article 3, change Section D to read as follows: "Board members may vote by proxy or absentee ballot on a specifically-identified matter that was the subject of discussion at a prior Board meeting at which the Board member participated by attending either in person or by telephone, except that Board members may not vote by proxy or absentee ballot on recommendations of persons for possible appointment as County Public Defender." The final version of the bylaws, as approved, is Attachment D to these minutes.
- b. The Chair asked Board members to consider, for future discussion, the possibility of forming committees to focus on specific Board tasks, such as the preparation of each required report, and to consider whether they would be interested in serving on a particular committee.
- c. The Chair reported that in response to the letter that Board members had received from the Service Employees International Union, Local 925 (SEIU), he had invited SEIU to send a representative to address the Board at a future Board meeting.

Board Staff reported that SEIU had responded that the leadership council would discuss the Board's invitation and respond.

## **6. Executive Session**

The Board went into executive session briefly to discuss advice received from legal counsel.

## **7. Adjournment**

The meeting was adjourned at about 11:50 a.m.

## **Attachments**

- A. DPD Briefing slides
- B. DPD Briefing – Credit Monitor Reports
- C. Budget Briefing slides
- D. PDAB Bylaws – as adopted
- E. PDAB Schedule – as revised