

Report to



King County

King County Superior Court

ECR Online

Use Case 05 – Obtain Additional Documents



Sierra

New thinking.

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REVISION LOG: USE CASE 05 – OBTAIN ADDITIONAL DOCUMENTS

Revision Date	Description	Changes Made By
July 26, 2005	Initial Draft	Les Scott

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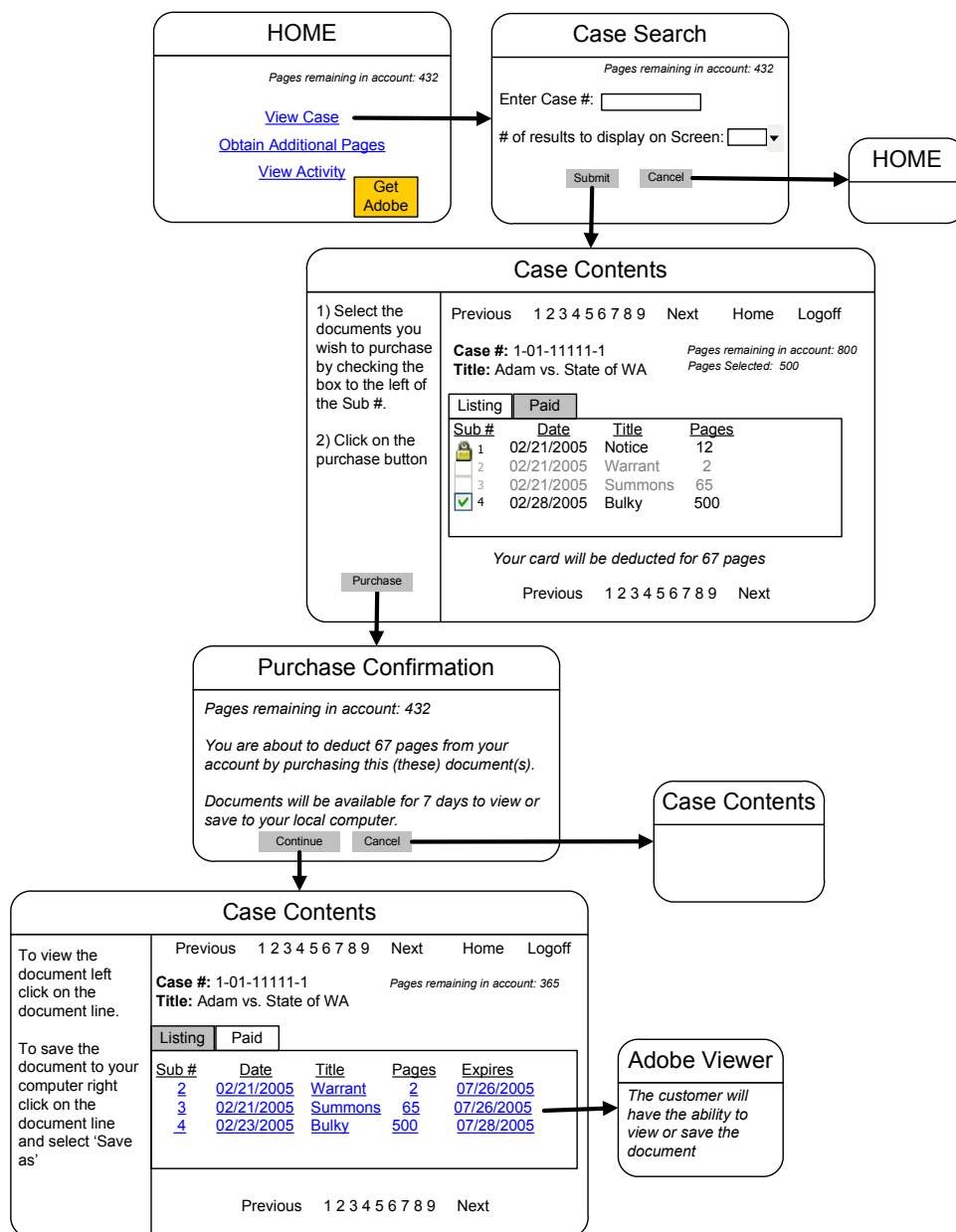
1. USE CASE 05 — OBTAIN ADDITIONAL DOCUMENTS

Use Case Name	Obtain Additional Documents	
Use Case Number	05	
Description	<p>A user has obtained an access code and desires to view or download a case document.</p> <p>The user has previously purchased documents within the specified active period. The specified active period will be defined by the DJA in a system configurable field.</p> <p>The user will be allowed to view or download non-sealed cases and documents filed with the DJA after November 1, 2004.</p> <p>Sealed documents will be denoted by a lock.</p> <p>Documents that are sealed after being purchase by a customer will be available during the active period.</p> <p>Documents are available for viewing or downloading for a specified active period. The user can download or view the documents as many times as desired during that period.</p>	
Actors	Public users (ex: from home)	
Preconditions	<ul style="list-style-type: none"> • The user has a valid access code that has a remaining balance of unused pages. • The user has purchased documents during the active period. • The User has successfully logged in to the ECR Online system • User has access to a computer with an internet connection. 	
Triggers and Frequency	<p>The user wishes to view court documents externally online.</p> <p>Frequency: Downloading of documents will occur daily on demand.</p>	
Normal Process	Exceptional Process	
1. The user clicks on 'View Case'.		
2. The Case Search page appears		
3. The user enters the Case number and selects the number of results to display on the screen from a drop down list. The user clicks Submit	<ul style="list-style-type: none"> • The user clicks the 'Cancel' button 	
4. The 'Case Contents' screen appears.		
5. The User selects the Listing tab.		

6. User selects the documents to view by placing a check in the box associated with the document. Sealed documents will be denoted by a lock and will not be selectable. Documents that have already been purchased and are within the specified active period will not be selectable (grayed out and no check box)	<ul style="list-style-type: none"> The system maintains a running total of the pages selected. If the total exceeds the available balance the page refreshes with a warning and provides the user the ability to click 'Obtain Additional Pages' or change the document selection.
7. User clicks on the 'Purchase' button	
8. The 'Purchase Confirmation' screen appears.	
9. The user clicks the 'Continue' button	<ul style="list-style-type: none"> The user clicks the 'Cancel' button
10. The 'Case Content' screen appears	
11. The 'Paid' tab will be active.	
12. The user clicks on the document to view.	
13. The user's document viewer opens.	
Post Condition	The user has viewed / downloaded the desired document.

2. NORMAL PROCESS

2.1. Overview



2.2. Steps 1

HOME

Pages remaining in account: 432

[View Case](#)

[Obtain Additional Pages](#)

[View Activity](#)

Get
Adobe

2.3. Steps 2 – 3

Case Search

Pages remaining in account: 432

Enter Case #:

of results to display on Screen: ▼

2.4. Steps 4 – 7

Case Contents

1) Select the documents you wish to purchase by checking the box to the left of the Sub #.

2) Click on the purchase button

Purchase

Previous 1 2 3 4 5 6 7 8 9 Next Home Logoff

Case #: 1-01-11111-1

Title: Adam vs. State of WA

Pages remaining in account: 365

Pages Selected: 500

Listing

Paid

Sub #	Date	Title	Pages	Expires
1	02/21/2005	Notice	12	
	02/21/2005	Warrant	2	07/26/2005
	02/21/2005	Summons	65	07/26/2005
<input checked="" type="checkbox"/> 4	02/21/2005	Bulky	500	

The document(s) you have selected contain more pages than are available in your account. Please return to the Case Contents to adjust the total number o pages selected or Obtain Additional Pages before proceeding. **Obtaining additional pages will require the customer to re-login.**

Previous 1 2 3 4 5 6 7 8 9 Next

2.5. Steps 11 – 12

Purchase Confirmation

Pages remaining in account: 800

You are about to deduct 500 pages from your account by purchasing this (these) document(s).

Documents will be available for 7 days to view or save to your local computer.

Continue

Cancel

2.6. Steps 10 – 13

To view the document left click on the document line.

To save the document to your computer right click on the document line and select 'Save as'

Case Contents

Previous 1 2 3 4 5 6 7 8 9 Next Home Logoff

Case #: 1-01-11111-1 *Pages remaining in account: 300*

Title: Adam vs. State of WA

Listing

Paid

Sub #	Date	Title	Pages	Expires
2	02/21/2005	Warrant	2	07/26/2005
3	02/21/2005	Summons	65	07/26/2005
4	02/23/2005	Bulky	500	07/28/2005

Previous 1 2 3 4 5 6 7 8 9 Next

Adobe Viewer

The customer will have the ability to view or save the document

3. EXCEPTIONAL PROCESSES

3.1. Step 3 (Exceptional Process)

Case Search

Pages remaining in account: 432

Enter Case #:

of results to display on Screen:

Submit Cancel

HOME

In this exceptional process, the user selects the “Cancel” button and is directed to the Home Screen.

3.2. Step 6 (Exceptional Process)

Case Contents

1) Select the documents you wish to purchase by checking the box to the left of the Sub #.

2) Click on the purchase button

Purchase

Previous 1 2 3 4 5 6 7 8 9 Next Home Logoff

Case #: 1-01-11111-1 Title: Adam vs. State of WA

Pages remaining in account: 365 Pages Selected: 500

Listing Paid

Sub #	Date	Title	Pages	Expires
<input type="checkbox"/> 1	02/21/2005	Notice	12	
<input type="checkbox"/> 2	02/21/2005	Warrant	2	07/26/2005
<input type="checkbox"/> 3	02/21/2005	Summons	65	07/26/2005
<input checked="" type="checkbox"/> 4	02/21/2005	Bulky	500	

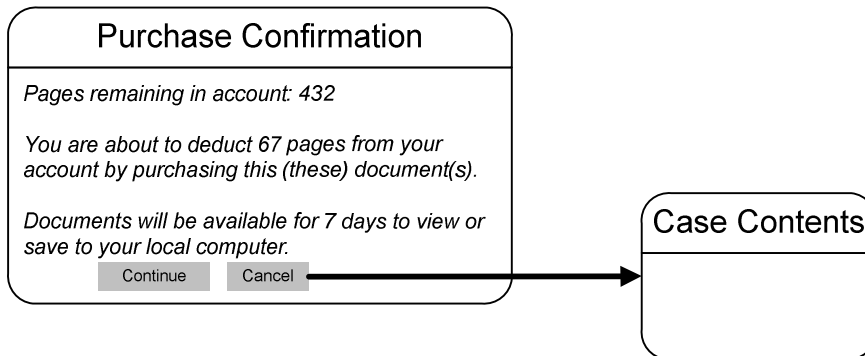
The document(s) you have selected contain more pages than are available in your account. Please return to the Case Contents to adjust the total number of pages selected or Obtain Additional Pages before proceeding. **Obtaining additional pages will require the customer to re-login.**

Obtain Additional Pages

Previous 1 2 3 4 5 6 7 8 9 Next

In this exceptional process, the user selected a document(s) containing more pages than currently available on their card.

3.3. Step 9 (Exceptional Process)



In this exceptional process, the user selects the “Cancel” button and is redirected to the “Case Contents” screen.