

Report to



King County

King County Superior Court

ECR Online

Use Case 05 – Obtain Additional Documents



Sierra

New thinking.

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REVISION LOG: USE CASE 05 – OBTAIN ADDITIONAL DOCUMENTS

Revision Date	Description	Changes Made By
July 26, 2005	Initial Draft	Les Scott

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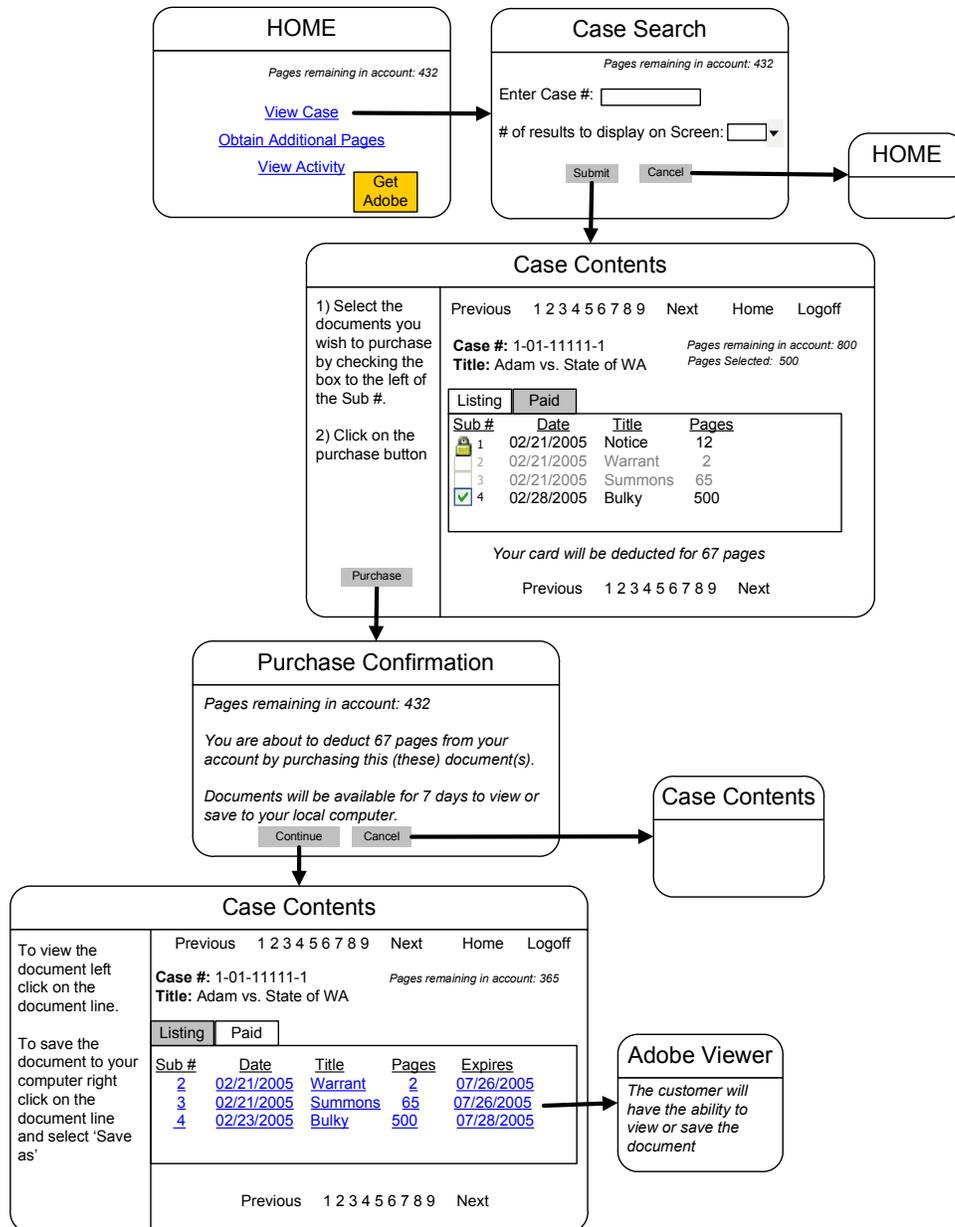
1. USE CASE 05 — OBTAIN ADDITIONAL DOCUMENTS

Use Case Name	Obtain Additional Documents	
Use Case Number	05	
Description	<p>A user has obtained an access code and desires to view or download a case document.</p> <p>The user has previously purchased documents within the specified active period. The specified active period will be defined by the DJA in a system configurable field.</p> <p>The user will be allowed to view or download non-sealed cases and documents filed with the DJA after November 1, 2004.</p> <p>Sealed documents will be denoted by a lock.</p> <p>Documents that are sealed after being purchase by a customer will be available during the active period.</p> <p>Documents are available for viewing or downloading for a specified active period. The user can download or view the documents as many times as desired during that period.</p>	
Actors	Public users (ex: from home)	
Preconditions	<ul style="list-style-type: none"> • The user has a valid access code that has a remaining balance of unused pages. • The user has purchased documents during the active period. • The User has successfully logged in to the ECR Online system • User has access to a computer with an internet connection. 	
Triggers and Frequency	<p>The user wishes to view court documents externally online.</p> <p>Frequency: Downloading of documents will occur daily on demand.</p>	
Normal Process	Exceptional Process	
1. The user clicks on 'View Case'.		
2. The Case Search page appears		
3. The user enters the Case number and selects the number of results to display on the screen from a drop down list. The user clicks Submit	<ul style="list-style-type: none"> • The user clicks the 'Cancel' button 	
4. The 'Case Contents' screen appears.		
5. The User selects the Listing tab.		

<p>6. User selects the documents to view by placing a check in the box associated with the document. Sealed documents will be denoted by a lock and will not be selectable. Documents that have already been purchased and are within the specified active period will not be selectable (grayed out and no check box)</p>	<ul style="list-style-type: none"> • The system maintains a running total of the pages selected. • If the total exceeds the available balance the page refreshes with a warning and provides the user the ability to click 'Obtain Additional Pages" or change the document selection.
<p>7. User clicks on the 'Purchase' button</p>	
<p>8. The 'Purchase Confirmation' screen appears.</p>	
<p>9. The user clicks the 'Continue' button</p>	<ul style="list-style-type: none"> • The user clicks the 'Cancel' button
<p>10. The 'Case Content' screen appears</p>	
<p>11. The 'Paid' tab will be active.</p>	
<p>12. The user clicks on the document to view.</p>	
<p>13. The user's document viewer opens.</p>	
<p>Post Condition</p>	<p>The user has viewed / downloaded the desired document.</p>

2. NORMAL PROCESS

2.1. Overview



2.2. Steps 1

HOME

Pages remaining in account: 432

[View Case](#)

[Obtain Additional Pages](#)

[View Activity](#)

Get
Adobe

2.3. Steps 2 – 3

Case Search

Pages remaining in account: 432

Enter Case #:

of results to display on Screen: ▼

Submit Cancel

2.4. Steps 4 – 7

Case Contents

1) Select the documents you wish to purchase by checking the box to the left of the Sub #.

2) Click on the purchase button

Previous 1 2 3 4 5 6 7 8 9 Next Home Logoff

Case #: 1-01-11111-1 *Pages remaining in account: 365*
Title: Adam vs. State of WA *Pages Selected: 500* 

Listing	Paid				
Sub #	Date	Title	Pages	Expires	
<input type="checkbox"/> 1	02/21/2005	Notice	12		
	02/21/2005	Warrant	2	07/26/2005	
	02/21/2005	Summons	65	07/26/2005	
<input checked="" type="checkbox"/> 4	02/21/2005	Bulky	500		

*The document(s) you have selected contain more pages than are available in your account. Please return to the Case Contents to adjust the total number o pages selected or Obtain Additional Pages before proceeding. **Obtaining additional pages will require the customer to re-logout.***

Previous 1 2 3 4 5 6 7 8 9 Next

2.5. Steps 11 – 12

Purchase Confirmation

Pages remaining in account: 800

You are about to deduct 500 pages from your account by purchasing this (these) document(s).

Documents will be available for 7 days to view or save to your local computer.

2.6. Steps 10 – 13

Case Contents

To view the document left click on the document line.

To save the document to your computer right click on the document line and select 'Save as'

Previous 1 2 3 4 5 6 7 8 9 Next Home Logoff

Case #: 1-01-11111-1 *Pages remaining in account: 300*
Title: Adam vs. State of WA

ListingPaid

Sub #	Date	Title	Pages	Expires
2	02/21/2005	Warrant	2	07/26/2005
3	02/21/2005	Summons	65	07/26/2005
4	02/23/2005	Bulky	500	07/28/2005

Previous 1 2 3 4 5 6 7 8 9 Next

Adobe Viewer

The customer will have the ability to view or save the document

3. EXCEPTIONAL PROCESSES

3.1. Step 3 (Exceptional Process)

The image shows a 'Case Search' form. At the top, it says 'Pages remaining in account: 432'. Below that, there is a text input field for 'Enter Case #' and a dropdown menu for '# of results to display on Screen:'. At the bottom of the form are two buttons: 'Submit' and 'Cancel'. An arrow points from the 'Cancel' button to a separate rounded rectangle labeled 'HOME'.

In this exceptional process, the user selects the “Cancel” button and is directed to the Home Screen.

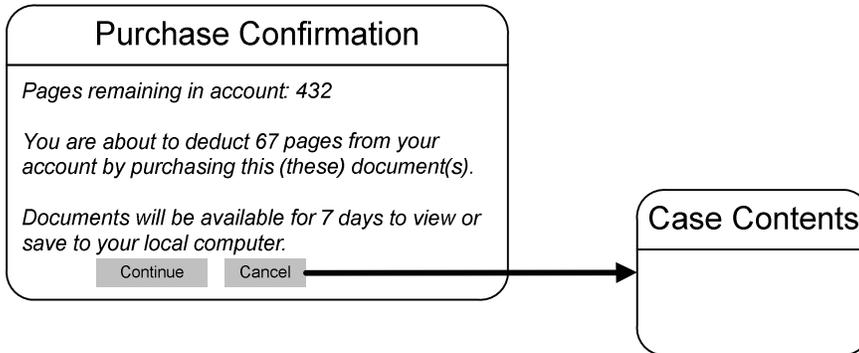
3.2. Step 6 (Exceptional Process)

The image shows the 'Case Contents' screen. On the left, there are two instructions: '1) Select the documents you wish to purchase by checking the box to the left of the Sub #' and '2) Click on the purchase button'. Below these instructions is a 'Purchase' button. On the right, there are navigation links: 'Previous', '1 2 3 4 5 6 7 8 9', and 'Next'. There are also links for 'Home' and 'Logoff'. The case information is: 'Case #: 1-01-11111-1' and 'Title: Adam vs. State of WA'. It also shows 'Pages remaining in account: 365' and 'Pages Selected: 500' with a yellow warning triangle icon. Below this is a table with columns 'Listing', 'Paid', 'Sub #', 'Date', 'Title', 'Pages', and 'Expires'. The table has four rows, with the fourth row selected (checked box). Below the table is a warning message: 'The document(s) you have selected contain more pages than are available in your account. Please return to the Case Contents to adjust the total number of pages selected or Obtain Additional Pages before proceeding. **Obtaining additional pages will require the customer to re-logon.**' At the bottom right is an 'Obtain Additional Pages' button. At the bottom, there are navigation links: 'Previous', '1 2 3 4 5 6 7 8 9', and 'Next'.

Listing	Paid	Sub #	Date	Title	Pages	Expires
<input type="checkbox"/>		1	02/21/2005	Notice	12	
<input type="checkbox"/>		2	02/21/2005	Warrant	2	07/26/2005
<input type="checkbox"/>		3	02/21/2005	Summons	65	07/26/2005
<input checked="" type="checkbox"/>		4	02/21/2005	Bulky	500	

In this exceptional process, the user selected a document(s) containing more pages than currently available on their card.

3.3. Step 9 (Exceptional Process)



In this exceptional process, the user selects the “Cancel” button and is redirected to the “Case Contents” screen.