DATE: August 27, 2012

TO: King County International Airport Tenants
Distributed by e-mail

FROM: Robert I. Burke, AAE, Airport Director

SUBJECT: Gate 21 Aircraft Operations

Attached are new Policies and Procedures governing the use of Gate 21 effective this date.

All parking reservations shall continue to be made through Airport Operations. Please contact Airport Operations at 206-296-7334 should you have any questions regarding these procedures.

CHECK NOTAMS FOR UPDATES
King County International Airport
POLICY AND PROCEDURE

Effective Date: August 27, 2012  Signed

Robert I Burke, AAE, Airport Director

Topic: Gate 21 Aircraft Operations

I. Policy:
   It is the policy of King County International Airport that all users of Gate 21 shall be responsible for appropriate parking of aircraft in accordance with these Policies and Procedures. If the operator is not capable of fully meeting the requirements of this plan approval to park any aircraft in this location will be denied, and the operator will be required to park in another location.

II. Organizations Affected:
   This policy and procedure shall apply to all users of Gate 21 for aircraft parking.

III. Definitions:
   AIRPORT: Airport means the King County International Airport
   GATE 21: Airport Parking Location south of 7777 hangar complex abreast the 7929 Building
   OPERATOR: Operator is any organization including Fixed Based Operators that operates or services an aircraft at KCIA or otherwise has access to KCIA.

IV. Responsibilities and Procedure:
   The following responsibilities and procedures must be followed during all Gate 21 operations.

1) Parking Reservations
   A. Operator/FBO shall contact Airport Operations prior to parking of any aircraft on Gate 21. Reservations can be made by contacting the Airport Operations Duty Line at 206-296-7334.
   B. Advise Airport Operations of aircraft type and schedule.
   C. Tow bar requirements will be confirmed by Airport Operations
   D. Airport Operations will approve or deny reservation.
   E. All aircraft parking is on a first come first served basis.
2) Parking Locations

See attached Figure 1 for layout of lead in line markings. All aircraft parking shall be on lead in lines listed below. Any deviations from the listed standards shall be approved by the Airport.

A. Line 1
ADG VI (Wingspan 214ft-<262ft) or less (e.g. ANT124, B747, MD11 C17)
- Aircraft Nose NE
- Pushback Required

B. Line 2
ADG IV (Wingspan 118ft-<171ft) or less- (e.g. B757, B767, C130)
- Aircraft Nose East
- Pushback Required

C. Line 3
ADG III (Wingspan 79ft-<118ft) or less- (e.g. B737, A320, MD80, Global Express)
- Aircraft Nose North
- **Pushback required for aircraft greater than 90ft wingspan.**
- **Power out is authorized utilizing lead out line for aircraft with a wingspan less than 90ft.**