

**JOINT CITIES-COUNTY WORK GROUP FOR REGIONAL ANIMAL SERVICES
OUTLINE OF TERMS FOR AGREEMENT IN PRINCIPLE**

	CONTROL	SHELTER	LICENSING
<p>Parties</p> <p><i>Assumes the following cities do not participate: Federal Way, Seattle, Renton, Des Moines, Normandy Park, Medina, Newcastle, Skykomish, Milton</i></p>	TBD	<p>TBD</p> <p>Bothell, Woodinville, Lake Forest Park, Shoreline, Kenmore (“Northern Cities”) will contract for primary shelter services with PAWS (a nonprofit shelter located in Lynnwood). The County will also seek to contract with PAWS for sheltering of animals from part of the north County unincorporated area.</p>	TBD
<p>Services</p>	<p>4 districts, each staffed with 1 Animal Control Officer, 5-day/week, 8-hour/day (TBD: M-F or T-S). 6 total officers to cover sick leave, vacation leave, other. Cities may coordinate sub-regionally to purchase higher level of service (specific service options TBD).</p> <p>Regionally shared resources: 1 field sergeant; 1 animal cruelty sergeant; 3 FTE call center open 5-day/8-hour, after hours dispatch through Sheriff’s Office.</p>	<ul style="list-style-type: none"> ▪ Humane standards of care ▪ Kent Shelter remains open ▪ Crossroads Shelter closes ▪ PAWS serves Northern Cities under separate contract ▪ Seek future partnerships for adoption, technical assistance with other nonprofit animal welfare organizations 	<p>Administration of licensing system; marketing, education and outreach to maintain and increase licensing sales.</p> <p>County will absorb costs of using mainframe IT system.</p>
<p>Cost Allocation</p>	<p>Allocate one quarter of total costs to each district.</p> <p>Within each district, allocate costs to jurisdictions by combination of usage (calls for service) and population (50% usage/ 50% population).</p>	<p>Allocate costs by combination of usage (shelter intake) and population (50% usage/50% population).</p> <p>Northern Cities pay half of the population-based factor for regional system benefits associated with shelter.</p>	<p>Allocate by usage and population (50% usage/50% population).</p>
<p>Revenue Allocation</p>	<p>Control revenues (e.g., fines for control violations) netted from total control costs before allocating costs.</p>	<p>Shelter revenues (e.g., adoption fees, microchip fees, impound fees) netted from total shelter costs before allocating costs.</p>	<p>Licensing penalty revenue netted from total licensing costs before allocating costs. Regular licensing fees allocated to jurisdiction of resident buying license.</p>

**JOINT CITIES-COUNTY WORK GROUP FOR REGIONAL ANIMAL SERVICES
OUTLINE OF TERMS FOR AGREEMENT IN PRINCIPLE**

Payment Method/ Timing	<p>Payment for July-December 2010 services due January 2011. Estimated fees for July-December 2010 service based on 50% of estimated annualized 2010 regional program cost allocation.</p> <p>For services in 2011 and 2012, semi-annual payments due April 1 and October 1, estimated based on prior year usage and revenue, applied to current year budget.</p> <p>Reconciliation calculated each June based on prior year's actual usage, allocable actual costs and actual revenues. Reconciliation amounts will be applied as credit or charge to October payment. Reconciliation for 2010 fees (calculated in June 2011) based on half of estimated annualized 2010 regional program cost allocation, and actual July-December revenues and usage.</p>
Cost Inflator Cap	<p>The total cost for control, shelter and licensing collectively allocable to the cities (excluding any costs associated with purchases by cities of additional services) will not increase by more than 5.5% per year.</p>
Contract term and termination provisions	<p>Contract Term: 2½ years: July 1, 2010 through December 31, 2012</p> <ul style="list-style-type: none"> ▪ 6 month termination for convenience notice (can be used on day one or at back end of contract). ▪ Transitional support provided by County for cities with highest cost or lowest revenue per capita; only available to cities contracting for full 2.5 year term. ▪ County reserves right to terminate services for areas/services if too many cities withdraw making continuation of service delivery to remaining areas impracticable (e.g., lack of contiguous service area, impracticability in linkages between field and sheltering, records management challenges). ▪ Option to extend service contract for 2 additional years upon mutual agreement.
Services Purchased	<p>Cities must purchase all three services from the County under the contract. Limited exception will be made as follows:</p> <ul style="list-style-type: none"> ▪ Northern Cities contracting with PAWS will pay no shelter usage component charge but will pay a regional sheltering charge equal to one-half the population-based sheltering charge (incorporated into current cost estimates).

**JOINT CITIES-COUNTY WORK GROUP FOR REGIONAL ANIMAL SERVICES
OUTLINE OF TERMS FOR AGREEMENT IN PRINCIPLE**

<p>Ongoing Collaborative Initiatives</p>	<ul style="list-style-type: none"> ▪ Update of animal services codes as means to increase revenues and incentives for residents to license, retain, and care for pets. ▪ Explore practicability of private for-profit licensing system. ▪ Pursue linkages between County and private non-profit shelter and rescue operations to maximize opportunities for pet adoption, reduction in homeless pet population, and other efficiencies. ▪ Promote licensing through joint marketing activities of cities and the county. ▪ Explore options for increasing service delivery efficiencies across the board. ▪ Study options for Kent Shelter repair/replacement. ▪ Complete compensation and classification study for shelter staffing benchmarked with other publicly operated shelters.
<p>Joint City-County Committee</p>	<p>A committee composed of 3 county representatives (appointed by County) and 6 city representatives (appointed by cities) shall meet not less than twice each year to review service issues and make recommendations regarding efficiencies and improvements to services. Members may not be elected officials. The committee shall review and make recommendations regarding the conduct and findings of the collaborative initiatives. Subcommittees to focus on individual initiatives may be formed, each of which shall include membership from both county and city members of the Joint City-County Committee. Recommendations of the Joint City-County Committee are non-binding.</p>

**JOINT CITIES-COUNTY WORK GROUP FOR REGIONAL ANIMAL SERVICES
OUTLINE OF TERMS FOR AGREEMENT IN PRINCIPLE**

County Transition Funding	<p>The County shall establish an initial annualized level of transition funding for cities as follows:</p> <ul style="list-style-type: none">▪ \$250,000 shall be allocated by population to those cities with estimated net per capita 2010 regional model costs above the median (net cost > \$3 per capita).▪ An additional \$400,000 shall be allocated by population to the five cities with the highest estimated net per capita 2010 regional model costs (net cost > \$5.50 per capita). <p>Cities who contract for the full 2.5 year term and qualify for transition funding shall receive:</p> <ul style="list-style-type: none">▪ One-half of the initial annualized level for the second half of 2010.▪ The initial annualized level in 2011.▪ 66% of the initial annualized level in 2012.▪ 33% of the initial annualized level in 2013, if the city and County enter into a 2-year extension agreement.▪ 0% in 2014. <p>In addition, the County shall provide in 2010 enhanced licensing marketing support to the five cities with the lowest 2009 licensing revenue per capita. For each unit of enhanced licensing marketing support, the County will provide \$20,000 in services estimated to generate 1,000 licenses or \$30,000 in licensing revenue.</p> <ul style="list-style-type: none">▪ Two cities over 100,000 in population shall each receive 2 units of enhanced licensing marketing support (estimated \$60,000 in licensing revenue in each city).▪ Three cities under 30,000 in population shall share one unit of enhanced licensing marketing support (estimated \$10,000 in licensing revenue in each city).
----------------------------------	--