



Healthcare Coalition Executive Council

Meeting Minutes – May 21, 2008
Group Health Headquarters, Seattle

Council Members Present:

Johnese Spisso, Harborview Medical Center; **Jeff Sconyers**, Children's Hospital & Medical Center; **Patty Mulhern**, Visiting Nurse Services of the Northwest; **Dr. David Grossman**, Group Health Cooperative; **Gayle Ward**, Northwest Hospital; **Jean Robertson**, Mental Health Chemical Abuse and Dependency Services Division of King County; **Dianna Reely**, Overlake Hospital Medical Center; **Paul Hayes**, Valley Medical Center; **Anita Geving**, The Polyclinic, **Joyce Jackson**, Northwest Kidney Center; **Cal Knight**, Swedish Medical Center; **Dorothy Teeter**, Public Health – Seattle & King County;

Council Members Not Present:

Pamela Piering, Aging and Disability Services; Tom Trompeter, Community Health Centers of King County; Peter McGough, University of Washington Physicians Network

Also Present:

Peter Rigby, Northwest Hospital & Medical Center, Michael Loehr, Public Health – Seattle & King County; Chris Martin, Harborview Medical Center; Luann D'Ambrosio, Northwest Center for Public Health Practice; Jack Thompson, Northwest Center for Public Health Practice; Andy Stergachis, Northwest Center for Public Health Practice; Lewis Rubinson, Harborview Medical Center; Gary Larson, Seattle Fire Department; David Carlbon, Harborview Medical Center

Coalition Staff Present:

Cynthia Dold, Public Health - Seattle & King County; Onora Lien, Public Health – Seattle & King County; Allison Schletzbaum, Regional Medical Resource Center; Que Mathis, Public Health - Seattle & King County; Jeff Boudreau, Public Health Seattle & King County

Introductions

Johnese Spisso, Chair of the Council, opened the meeting at 3:00 PM and asked for a motion to approve the minutes from the September 14, 2007 Executive Council Meeting.

ACTION: The Executive Council unanimously approved the 9-14-07 Executive Council Minutes.

Management Report

Cynthia Dold briefed the Council on staffing updates, national and state issues relevant to the Coalition, grant opportunities, and project/committee accomplishments since the last meeting.

- *LEAVE IN OR TAKE OUT the following.....?*
- *CDC grant still pending – held up in ASPR*
- *ACF moving forward*
- *Preparing for Full Scale Exercise in November*
- *Pharmaceutical formulary*
- *Visitation policies*

- Behavioral health policies
 - Methadone federal and state
- Business Resiliency Workshops
 - Resiliency planning with long term care and home health
 - Thank you to Patty & Jean
- Health care worker survey
 - Positive feedback
 - 200 providers
 - Licensing data base
- Long term care planning
- Mutual Aid Plan
- Training
 - Full scale November 18
 - Alternate Care Facility – VIP tour
 - More information to follow closer to drill
- SNS testing
 - Strategic planning process

ACTION: Johnese suggested that the March 5th Soundshake exercise draft be distributed at next meeting.

KCHealthTrac

Allison Schletzbaum, Regional Medical Resource Center (RMRC) Project Manager, gave a presentation about the management software system training sessions and the new 2.4 version to be released June 2, 2008. Upcoming new features include Resource Requesting Module and Operational Log Module. Allison presented a timeline for rollout for the next year to include the go live date of June 24, 2008. A KCHealthTrac Hospital Facility Administrators list was distributed/included in the meeting packet. Harborview surge capacity website will be replaced by KCHealthTrac.

ACTION: The Council approved the KCHealthTrac Healthcare Sector work plan and timeline.

ED Saturation Work Plan

Lewis Rubinson, MD presented ED Saturation Work Plan to promote/enable timely emergency care in King County. Lewis identified a project infrastructure, announced Scientific committee. Requested to hire program officer funded with ASPR dollars not to exceed 100,000 with 3-5 yr plan; will present the plan at the September meeting. Will reevaluate year by year. Goal is to seek other funds and hire an accountable program officer; strategic plan includes more comprehensive plan. Provide /review information by the Executive Council and determine group commitment down the road.

ACTION: The Council approved...

Coalition Program Evaluation: Preliminary Results & Discussion

Jack Thompson presented background on the Northwest Center for Public Health Practice work; an overview of project and program evaluation; shared the process of key informant interviews and led a discussion on preliminary results of the Healthcare Coalition's evaluation. Shared the instrument; who was interviewed and recognized local leadership. Discussed org capacity; systems development roles and responsibilities and lessons learned. Thank you to Andy stergachis and Luann D'Ambrosio; Cynthia & Onora

Follow-up: Complete final analysis Summer 2008

Multi Agency Coordinating Group Training

Michael Loehr, Director of the Seattle & King County Public Health Preparedness Section, presented an overview of the Multi-Agency Area Command structure in an emergency response. He described the roles of the different participants, including Executive Council members. Council members provided feedback and requested that the authority of Public Health be clearly delineated in the diagram. The Council also requested further training and exercising of this structure in the future. PIO's working with Public Health. Johnese stressed the importance of public relations with police and sheriff; information getting discussed with patient events. Dorothy discussed information dissemination and suggested a joint information center. David reminded the group that decision will come in the form of advice from the Exec Council/Legal workgroup.

Follow-up: Send Cynthia Dold MAC Group Member Notification Information form via email with both Primary and Secondary contact persons for your organization.

Other Issues

2008 All Executive Council

Please email Cynthia Dold with any suggestions regarding inspirational or topic oriented speakers for the All Executive meeting scheduled for December 10, 2008.

Adjournment

Johnese Spisso adjourned the meeting at 5:00 PM.

Future Meeting Dates:

Meeting: September 17, 2008 , 3-5:00 PM at NW Kidney Center SeaTac Pavilion

Exercise: November 14, 2008, 10-11:00 AM Multiagency Coordinating Group Conference Call

Meeting: December 10, 2008, 9:30-11:30 AM All Executive Meeting, Bell Harbor, Seattle