



King County
Department of Community and Human Services
Developmental Disabilities Division

Addendum No. 3
RFQ001, Employment Services for Persons with Developmental Disabilities

May 21, 2009

ADDENDUM NUMBER NO. 3

**NOTICE TO ALL APPLICANTS OF
REQUEST FOR QUALIFICATIONS NUMBER #001
EMPLOYMENT SERVICES FOR PERSONS WITH DEVELOPMENTAL DISABILITIES
CALLED FOR JUNE 5, 2009, NO LATER THAN 2 P.M.**

This addendum shall become part of the Contract documents and modifies the original proposal documents for Request for Qualifications RFQ001, Employment Services for Persons with Developmental Disabilities.

RESPONSES TO QUESTIONS

Please note that the numbering of the questions is a continuation from Addendums 1 and 2.

Question Number 11:

Have there been any changes to the original RFQ since it was posted and do you anticipate there will be any future changes?

Answer:

In the event it becomes necessary to revise any part of this RFQ, an addendum shall be created and posted at the KCDDD website at www.Kingcounty.gov/ddd. It is the applicant's responsibility to check the website periodically for any addendums. In addition an email was sent to all recipients of the RFQ indicating posting would occur every Thursday by close of business, if necessary.

Question Number 12:

Can the 8 pages of the pdf be converted to word, completed and then printed for submission purposes. In addition, if the RFQ is converted to word and completed is there a preference of the answers being in-line versus on a separate page cross referencing the questions?

Answer:

The pdf cannot be converted to word, but the word version is available by contacting Michaelle Monday at Michaelle.Monday@kingcounty.gov. Attachment A must be submitted with one original and five copies to KCDDD on the date and time specified and in the original format presented in the RFQ, there shall be no deviation.

Question Number 13:

Can you clarify what you mean by three years of experience?

Answer:

At a minimum the Agency must have three years of actual experience providing the services as defined in the RFQ.

Question Number 14:

Page 7. Does Pre-Vocational Services require that the participants be employees?

Answer:

Since December 2007, individuals who work in sheltered workshops have the same employment rights as individuals in other workplaces. This includes the right to real wages, paid public holidays, paid annual leave, and paid sick leave.

The law change means that an individual must be paid at least the minimum wage, unless the employer has a minimum wage exemption permit. These permits are only given if an employee and the employer agree there is a good reason why the individual should be paid less than the minimum wage. More information is located at:

<http://www.ers.dol.govt.nz/pay/sheltered-workshops.html>.

Question Number 15:

How long after signing the contract will the contractual stipulations need to be in place?

Answer:

Determination that an agency is successful in meeting the minimum requirements of this RFQ does not constitute a commitment by KCDDD to contract with the successful agency as stated under General Information, Section III., Page 6, Application Evaluation and Selection, Part D., Issuance of Contracts; Page 7, Section IV., Contracted Agency Requirements, Sections A, B, and C describes the contractual stipulations that need to be in place.

Question Number 16:

In your Request for Qualifications, you state, "all agencies with a KCDDD employment contract have a nationally or regionally recognized accreditation to deliver employment supports services." Does this requirement apply to agencies who are certified to provide Mental Health services? In other employment contracts, such as the King County Supported Employment and the State of Washington DVR employment programs, the requirement of an employment certification has been waived en lieu of

our Mental Health certification and previous experience providing employment services to this population.

Answer:

KCDDD is requiring certification by a nationally or regionally recognized accrediting organization. Agencies that do not currently meet this requirement, but meet all other program requirements, will have six months to pursue and receive some type of accreditation status.

Question Number 17:

Can I subcontract with agencies for employment services that are not KCDDD qualified?

Answer:

No. If you subcontract for employment services with agencies that are not KCDDD qualified, please forward the RFQ to those organizations. Reference page 40, Addendum B, Exhibit V, Sample Contract General Requirements – Adult Programs, Section V, Service Delivery, Part “O” for more details.

END OF ADDENDUM NO. 3

Irma Hill
Program Manager