

JOB TITLE: Utility Service Worker
EMPLOYEE:

DOT #: 919.687-014
CLAIM #



King County

KING COUNTY ON SITE JOB ANALYSIS

JOB TITLE Utility Service Worker **JOB CLASSIFICATION** 931370

DOT TITLE Cleaner II **DOT NUMBER** 919.687-014

DEPARTMENT Transportation **DIVISION** Transit

OF POSITIONS IN THE DEPARTMENT WITH THIS JOB TITLE Five full-time positions

JOB STATUS Full Time, Career Service

ADDRESS OF WORKSITE Central Base
640 S. Massachusetts Ave.
Seattle, WA. 98104

CONTACT'S NAME Elaine Field **CONTACT'S PHONE** 684-2789

EMPLOYER JOB TITLE Chief of Vehicle Maintenance

DATE COMPLETED 06/10/02

DATE REVISED 5/12/09 **VRC** Jeff Casem

WORK HOURS Full time; 40 hours Per week. Worker has two scheduled 15 minute breaks and one 30 minute lunch.

OVERTIME Rare
Fair Labor Standards Act Non-Exempt (hourly)

JOB DESCRIPTION Perform duties related to cleaning interior of passenger buses, including transport of necessary supplies to and from vehicle.

ESSENTIAL ABILITIES FOR ALL KING COUNTY JOB CLASSIFICATIONS

1. Ability to demonstrate predictable, reliable, and timely attendance.
2. Ability to follow written and verbal directions and to complete assigned tasks on schedule.
3. Ability to read, write & communicate in English and understand basic math.
4. Ability to learn from directions, observations, and mistakes, and apply procedures using good judgment.
5. Ability to work independently or part of a team; ability to interact appropriately with others.
6. Ability to work with supervision, receiving instructions/feedback, coaching/counseling and/or action/discipline.

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JOB SPECIFIC REQUIREMENTS

Ability to read/understand directions, charts, and other related instructions.
Ability to learn and perform work that is repetitive and cyclical. Perform work in an organized and effective manner with pace regulated by circumstances.
No specific educational requirements noted.

ESSENTIAL FUNCTIONS Listed in order of importance

1. Clean interior of coaches and other vehicles as assigned. Duties may include sweeping, washing, and mopping, and may be necessary due to snow), etc.
2. Pick up trash, empty waste containers, remove chewing gum, wash seats, interior panels, and roofs of coaches and other vehicles occasionally using strong cleaning solutions and specialized equipment.
3. Perform simple numeric record-keeping tasks, by hand, to keep track of coaches cleaned.
4. Assist other work groups/ provide direction and guidance to others as assigned.
5. Perform duties in adverse weather conditions.
6. Must also comply with rules, state/Federal regulations, and METRO policies and procedures.

NON-ESSENTIAL FUNCTIONS

None noted for this job title by employer contact. Worker may be asked to clean non-revenue vehicles on occasion.

TOOLS, MACHINES, EQUIPMENT, PRODUCTS, AND SERVICES USED

Brooms, bucket, mops, rags, putty knife, various hand tools, e.g. screwdriver, squeegee, steam machine, solvents, Absorball.

PHYSICAL DEMANDS AS JOB IS TYPICALLY PERFORMED

Continuously = occurs 66-100% of the time
Frequently = occurs 33-66% of the time
Occasionally = occurs 1-33% of the time
Rare = may occur less than 1% of the time
Never = does not ever occur (such demands are not listed)

This job is classified as: Per DOT this job is listed as Medium; per employer description it appears to fall into the medium category, although there may be certain tasks that require greater than 50 lb. lift, but this is not a frequent occurrence.

Standing

Frequently on interior bus surfaces for 20 minutes at a time for up to 6 hours total in a work shift. Most commonly occurs while performing cleaning duties inside the bus, or carrying supplies to or from the parked bus.

Walking

Occasionally on interior bus, or paved surfaces for distances of 300 ft. for 10 minutes at a time for up to 2 -3 hours total in a work shift. Most commonly occurs while walking inside bus, or around parking lot, or into building.

Sitting

Occasionally on bus seats for 10-20 minutes at a time for up to 2-3 hours total in a work shift. Most commonly occurs while sitting on seats to clean the immediate area.

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Climbing stairs

Occasionally for less than a minute at a time while climbing three steps into bus for up to 1 hour total in a work shift. Most commonly occurs while entering or exiting bus.

Climbing

Rare to heights of several feet, while standing on a stool or on bus seats, for less than a minute at a time for up to 1 hour total in a work shift. Most commonly occurs while cleaning ceiling panels of bus.

Balancing

Occasionally at negligible heights for 10 minutes at a time for up to 2-3 hours total in a work shift. Most commonly occurs while performing cleaning duties, and involves balancing one's own weight while cleaning.

Bending/Stooping

Frequently on interior bus surfaces for several minutes at a time for up to 2-3 hours total in a work shift. Most commonly occurs while cleaning kick panels, under seats, driver area.

Kneeling

Occasional on interior bus surfaces for several minutes at a time for up to 1 hour total in a work shift. Most commonly occurs while scraping gum off floor or cleaning low areas.

Crawling

Rare on interior bus surfaces for distances of several feet for several minutes at a time for up to 1 hour total in a work shift. Most commonly occurs while scraping gum, cleaning low areas.

Reaching above shoulder height

Occasionally for 5-10 minutes at a time for up to 1 hour total in a work shift while cleaning ceilings, handrails, windows, etc.

Reaching at waist to shoulder height

Frequently for 5-10 minutes at a time for up to 2 hours total in a work shift while cleaning various sections of bus interior.

Reaching at knee to waist height

Frequently for 5-10 minutes at a time for up to 2 hours total in a work shift while cleaning various sections of bus interior.

Reaching at floor to knee height

Occasionally for several minutes at a time for up to 2 hours total in a work shift while cleaning various sections of bus interior.

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Lifting 1-10 pounds

Continuously up to 6 hours total in a work shift. Most commonly occurs with lifting and carrying cleaning supplies.

Carrying 1-10- pounds

Continuously up to 6 hours total in a work shift. Most commonly occurs with lifting and carrying cleaning supplies.

Lifting 11-20 pounds

Occasionally up to 3 hours total in a work shift. Most commonly occurs with lifting and carrying cleaning supply bucket and various other pieces of equipment.

Carrying 11-20 pounds

Occasionally up to 2-3 hours total in a work shift. Most commonly occurs with lifting and carrying cleaning supply bucket and various other pieces of equipment.

Lifting 21-50 pounds

Rare for several minutes at a time for up to 1 hours total in a work shift while lifting and carrying cleaning supply bucket and various other pieces of equipment.

Carrying 21-50 pounds

Rare for distances of 30 - 50 ft. for several minutes at a time for up to 1 hours total in a work shift while lifting and carrying cleaning supply bucket and various other pieces of equipment.

Lifting 51-100 pounds

Rare for 15 minutes at a time for up to 1 hour total in a work shift. Most commonly occurs with weights of 40-50 lb. while carrying bags of Absorbent to bus for placement in bins.

Pushing and Pulling

Frequently for up to 4 hours total in a work shift. This activity typically involves negligible force during normal cleaning motions (e.g. wiping, scraping, buffing). There may on very rare occasions be pushing or pulling of heavier objects, but a handcart is available, as is assistance.

Handling

Frequently while performing various cleaning activities (pulling up bus seats, using rags, etc.) with one or both hands for up to 4 hours total in a work shift.

Operating Controls with Hands

Rare 30 minutes at a time for up to 1 hour total in a work shift while using steam machine.

Fingering

Frequently for 30 minutes at a time while performing various cleaning activities (scraping gum, cleaning small surfaces etc.) with one or both hands for up to 4 hours total in a work shift.

Feeling

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Frequently while performing various cleaning activities with one or both hands for up to 4 hours total in a work shift.

Talking

Not really required, except as part of general everyday communication. Job can be performed without talking.

Hearing

Not really required, but may be necessary at times for safety purposes. This could most likely be accommodated.

Near acuity-clarity of vision at 20 inches or less

Continuously while performing cleaning duties.

Far acuity-clarity of vision at 20 feet or more

Occasionally while performing cleaning duties and walking around parking lot.

Depth perception-three dimensional vision

Frequently while performing cleaning duties.

Visual accommodation-Adjustment of lens of eye to bring an object into sharp focus

Frequently while performing cleaning duties.

Color vision-ability to identify and distinguish colors

Occasionally while performing cleaning duties.

Field of vision-observing an area that can be seen up and down or right or left while eyes are fixed on a given point

Continuously while performing cleaning duties.

Night vision--seeing after sundown with minimal or no supplemental light sources

Occasionally while performing cleaning duties.

TEMPERAMENTS

Performing repetitive or short-cycle work Occasionally to frequently

Performing a variety of duties Occasionally to frequently

Working alone or apart in physical isolation from others Occasionally to frequently

ENVIRONMENTAL FACTORS

Work is performed inside passenger buses for the most part, although there is movement around a common parking area, and inside a service garage.

The noise level varies depending on what activity is taking place. Typically the noise level is moderate to low.

Workers are exposed to

Outside weather	Occasionally
Extreme cold	Rare
Extreme heat	Rare

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Wet	Occasionally
Humidity/dampness	Rare
Fumes	Frequently
Odors	Frequently
Dusts	Frequently
Mists	Frequently
Gases	Occasionally
Poor ventilation	NA
Moving mechanical parts	Occasionally
Vibration	Occasionally
Work in high, exposed places	NA
Radiation	NA
Working with explosives	NA
Toxic or caustic chemicals	Occasionally

POTENTIAL MODIFICATIONS TO JOB

Limited temporary modifications could include limits to lifting and carrying.

Signature & title of evaluator

Date

Signature & title of contact

Date

Signature & title of employee

Date

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HEALTH CARE PROVIDER SECTION

Check all that apply

The employee is released to perform the described duties without restrictions on performance or work hours.

The employee is released to perform the described duties on a reduced schedule. The recommended schedule is:

Temporary until _____ Permanent as of _____

The employee is released to perform the described job with the following modifications:

Temporary until _____ Permanent as of _____

The employee is not released to perform the described duties due to the following job functions:

Temporary until _____ Permanent effective _____

The employee is unable to work in any capacity.

A release to work is: anticipated by _____ Not expected

The limitations are due to the following objective medical findings:

Printed or typed name and phone number of Health Care Provider

Signature of Health Care Provider

Date