

JOB TITLE: Part Time Seasonal Maintenance Worker DOT #: 899.684-046  
EMPLOYEE: CLAIM #



## **KING COUNTY ON SITE JOB ANALYSIS**

**JOB TITLE** Part Time Seasonal Maintenance Worker

**JOB CLASSIFICATION** Parks Specialist I

**DOT TITLE** Maintenance Worker, Municipal

**DOT NUMBER** 899.684-046

**DEPARTMENT** Natural Resources and Parks

**DIVISION** Maintenance

**# OF POSITIONS IN THE DEPARTMENT WITH THIS JOB TITLE** 8

**JOB STATUS** Part Time, Temporary.

**ADDRESS OF WORKSITE**

King Street Center  
201 S Jackson Street, #700  
Seattle, WA 98104

**CONTACT'S NAME** Harig, Don

**CONTACT'S PHONE** (206) 618-4016

**EMPLOYER JOB TITLE** Parks Resource Section Manager

**VRC NAME:** Kyle Pletz

**DATE COMPLETED** 4/8/03

**VRC NAME:** Carol N. Gordon

**DATE REVISED** 5/15/09

**WORK HOURS**

8 hours a day, five days a weeks, 7:00am to 3:30pm.  
During July there is one night shift position.

**OVERTIME**

Optional, Rare. Overtime is more prevalent between July and Mid August due to the King County Fair.  
Fair Labor Standards Act, Non-Exempt (hourly).

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### **JOB DESCRIPTION**

Provides a clean and safe park for visitors by being responsible for maintenance work in assigned County park areas involving grounds, facilities, fair grounds, athletic fields, and supportive equipment operation. Work is performed outdoors and in inclement weather. Performs semi-skilled work, at public areas and facilities as assigned by higher-level employees and provides the public with clean, safe and attractive parks and facilities. The work also includes providing for ongoing maintenance and ensuring the physical integrity of King County parks.

### **ESSENTIAL ABILITIES FOR ALL KING COUNTY JOB CLASSIFICATIONS**

1. Ability to demonstrate predictable, reliable, and timely attendance.
2. Ability to follow written and verbal directions and to complete assigned tasks on schedule.
3. Ability to read, write & communicate in English and understand basic math.
4. Ability to learn from directions, observations, and mistakes, and apply procedures using good judgment.
5. Ability to work independently or part of a team; ability to interact appropriately with others.
6. Ability to work with supervision, receiving instructions/feedback, coaching/counseling and/or action/discipline.

### **JOB SPECIFIC REQUIREMENTS**

Valid Washington State Driver's License and successful completion of a pre-employment background check. The employee must be able to repetitively lift up to 50 pounds.

### **ESSENTIAL FUNCTIONS Listed in order of importance**

1. Maintain building facilities, fair grounds and parks grounds.
2. Maintains and prepares athletic fields, arenas, play areas, picnic shelters and other park facilities.
3. Provides custodial care of buildings and structures by removing litter, sweeping, vacuuming and setting up for events and other related activities.
4. Identify, remove, repair and/or eliminate known hazards.
5. Perform striping of Athletic fields.
6. Perform minor painting, carpentry, plumbing and electrical work on facilities.
7. Perform seasonal maintenance program for planting areas and walks.
8. Operate and maintain equipment such as weed eaters, power blowers, push mowers and edgers.
9. Operates park maintenance vehicles.
10. Provides for the welfare of and safety of park visitors by giving assistance and information, including park rules and regulations.
11. Perform routine maintenance and operation of trucks, tractors, riding mowers, power equipment and tools.
12. Protect County from property removal or abuse.
13. Performs small crafts.

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**TOOLS, MACHINES, EQUIPMENT, PRODUCTS, AND SERVICES USED**

Blower, forklift, various County vehicles, dump truck, Gator/Toro motorized cart, rake, pitchfork, push mower, benches, paint, paint brushes, garbage bags and cans, chairs, tables, cleaning chemicals (such as Quat, Windex, Comet and bleach), weed eater, belt sander, various hand and power tools, lawn mower, and computer.

**PHYSICAL DEMANDS AS JOB IS TYPICALLY PERFORMED**

Continuously = occurs 66-100% of the time

Frequently = occurs 33-66% of the time

Occasionally = occurs 1-33% of the time

Rare = may occur less than 1% of the time

Never = does not ever occur (such demands are not listed)

**This job is classified as**

Heavy

**Standing**

Occasionally on grass, dirt, vegetation, cement, linoleum and uneven surfaces for up to 25 minutes at a time for up to 1 hour total in a work shift. Most commonly occurs while sanding picnic tables and cleaning lawnmowers.

**Walking**

Continuously on grass, dirt, vegetation, cement, linoleum and uneven surfaces for distances of up to 1 mile for up to 2 hours at a time for up to 7 hours total in a work shift. Most commonly occurs while collecting trash, performing maintenance duties such as vacuuming, setting up and taking down chairs and tables for events, conducting inspections, push mowing, striping fields, backpack blowing, weed eating and washing signs.

**Sitting**

Frequently on an automobile seat or office chair for up to 2 hours at a time for up to 3 hours total in a work shift. Most commonly occurs while driving various County vehicles and using a computer to complete a timesheet. On a rare occasion, the employee may need to sit for up to 6 hours in a day during training sessions.

**Climbing stairs**

Occasionally for up to 5 minutes at a time while climbing stadium stairs for up to 5 minutes at time and up to 30 minutes total in a work shift. Most commonly occurs while cleaning stadium stairs as well as entering and exiting the field house.

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### **Climbing**

Rare on a ladder to heights of 10 feet for up to 10 seconds at a time for up to 20 seconds total in a work shift. Most commonly occurs while climbing on to a roof to check a drain.

### **Balancing**

Occasionally for up to 15 minutes at a time for up to 2 hours total in a work shift. Most commonly occurs while loading and unloading garbage in the back of a truck as well as traversing steep inclines and uneven surfaces.

### **Bending/Stooping**

Frequently on grass, dirt, vegetation, cement, linoleum and uneven surfaces for up to 15 minutes at a time for up to 3 hours total in a work shift. Most commonly occurs while raking, shoveling, pitching hay, cleaning, mopping, fixing benches, picking up litter, setting up tables and chairs, using a hand blower and sanding picnic tables.

### **Kneeling**

Occasionally on grass, dirt, vegetation, cement, linoleum and uneven surfaces for up to 2 minutes at a time for up to 60 minutes total in a work shift. Most commonly occurs while performing small crafts such as fixing benches as well as greasing and maintaining equipment and tools. The employee can alternate kneeling and crouching as needed.

### **Crouching**

Occasionally on grass, dirt, vegetation, cement, linoleum and uneven surfaces for up to 2 minutes at a time for up to 15 minutes total in a work shift. Most commonly occurs while performing small crafts such as fixing benches as well as greasing and maintaining equipment and tools. The employee can alternate kneeling and crouching as needed.

### **Operating Controls with Feet**

Frequently for up to 2 hours at a time for up to 3 hours total in a work shift while operating various County vehicles such as a motorized cart, forklift and riding lawnmower.

### **Reaching above shoulder height**

Occasionally for up to 5 seconds at a time for up to 15 minutes total in a work shift while removing bags of garbage from garbage cans and refilling paper towel dispensers.

### **Reaching at waist to shoulder height**

Frequently for up to 2 hours at a time for up to 4 hours total in a work shift while driving various County vehicles, cleaning facilities, lining garbage cans, emptying garbage cans, manipulating tables and chairs, raking, push mowing, shoveling, pitching hay, mopping, retrieving wood and performing various small crafts.

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**Reaching at knee to waist height**

Occasionally for up to 30 minutes at a time for up to 2 hours total in a work shift while shoveling, pitching hay, raking picking up garbage, using the litter gator, loading wood and manipulating supplies such as toilet paper and paper towels.

**Reaching at floor to knee height**

Occasionally for up to 2 minutes at a time for up to 45 minutes total in a work shift while refilling the field lining machine and performing maintenance on various tools and equipment.

**Lifting 1-10 pounds**

Occasionally up to 5 seconds at a time for up to 45 minutes total in a shift. Most commonly occurs with objects weighing 4-9 pounds while manipulating various hand tools, gallon of Quat and various other cleaning supplies, hand blower (6 pounds), paint cans, various supplies such as toilet paper and paper towels, garbage cans, garbage bags and signs.

**Carrying 1-10- pounds**

Occasionally for distances of up to 100 feet for up to 5 minutes at a time for up to 30 minutes total in a work shift. Most commonly occurs with weights of 4-9 pounds while transporting various hand tools, gallon of Quat and various other cleaning supplies, hand blower (6 pounds), paint cans, various supplies such as toilet paper and paper towels, garbage cans, garbage bags and signs.

**Lifting 11-20 pounds**

Occasionally for up to 5 seconds at a time for up to 15 seconds total in a work shift. Most commonly occurs with weights of 15-20 pounds while manipulating wood, cases of cleaning products such as bleach or Quat, backpack blower (20 pounds) and a weed eater.

**Carrying 11-20 pounds**

Occasionally for distances of up to 100 feet for up to 1.5 hours at a time for up to 2 hours total in a work shift. Most commonly occurs with weights of 20 pounds while using the backpack blower or the weed eater.

**Lifting 21-50 pounds**

Occasionally for up to 10 seconds at a time for up to 45 minutes total in a work shift. Most commonly occurs with weights of 40-50 pounds while manipulating a 5-gallon bucket of paint, bag of seed, bucket of dirt, tables, stack of chars, large water key, cases of paper towels, spreader bar, generator and cases of cleaning products.

**Carrying 21-50 pounds**

Occasionally for distances of up to 100 feet for up to 3 minutes at a time for up to 45 minutes total in a work shift. Most commonly occurs with weights of 40-50 pounds while transporting 5-gallon bucket of paint, bag of seed, bucket of dirt,

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tables, stack of chairs, water key, cases of paper towels, generator and cases of cleaning products. A hand truck and a cart are available to reduce carrying.

### **Pushing and Pulling**

Occasionally for distances of up to 100 yards at a time with a force of up to 32 pounds for up to 2 hours at a time and up to 2 hours total in a work shift while painting lines on a sports field, push mowing, moving a generator or air compressor (on wheels) and using a floor scrubber as well as using carts and hand trucks.

### **Handling**

Continuously for up to 2 hours at a time for up to 6 hours total in a work shift while manipulating various hand tools, push mowing, shoveling, raking, pitching hay, driving, operating a weed eater and using a blower.

### **Operating Controls with Hands**

Continuously for up to 2 hours at a time for up to 6 hours total in a work shift while operating various County vehicles such as a motorized cart, forklift and riding lawnmower. The employee also uses spray bottles, weed eater and blower.

### **Fingering**

Occasionally for up to 20 minutes at a time for up to 1 hour total in a work shift while using a computer, manipulating garbage bags, writing, placing and removing caps on cleaning solutions as well as operating various hand tools.

### **Feeling**

Occasionally for up to 20 minutes at a time for up to 1 hour total in a work shift while feeling the temperature of propane tanks to identify leaks as well as feeling heat and vibration to identify malfunctioning equipment.

### **Talking**

Occasionally for up to 5 minutes at a time for up to 2 hours total in a work shift while conversing with co-workers and supervisors about work assignments as well as providing assistance to park visitors.

### **Hearing**

Continuously for up to 2.5 hours at a time for up to 7 hours total in a work shift while identifying potential safety hazards such as moving equipment and operating machinery.

### **Tasting/Smelling**

Rare for up to 10 seconds at a time for up to 5 minutes total in a work shift while identifying malfunctioning equipment such as propane/fuel/oil leak, electrical burning or short, chemical spills/leaks, burning brakes and hydraulic fluid leaks.

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**Near acuity—clarity of vision at 20 inches or less**

Occasionally for up to 15 minutes at a time for up to 15 minutes total in a work shift while completing time sheets via a computer and reading labels on equipment and cleaning products.

**Far acuity—clarity of vision at 20 feet or more**

Continuously for up to 2.5 hours at a time for up to 7 hours total in a work shift while identifying potential safety hazards such as moving equipment, trip hazards and operating machinery. The employee also uses far acuity when safely operating County vehicles and equipment such as blowers and weed eaters to identify persons within range of flying objects.

**Depth perception—three dimensional vision**

Continuously for up to 2.5 hours at a time for up to 7 hours total in a work shift while identifying potential safety hazards such as moving equipment, trip hazards and operating machinery. The employee also uses far acuity when safely operating County vehicles and equipment such as blowers and weed eaters to identify persons within range of flying objects.

**Color vision—ability to identify and distinguish colors**

Continuously for up to 2 hours at a time for up to 7 hours total in a work shift while identifying color-coded markers such as flags, and caution tapes.

**Field of vision—observing an area that can be seen up and down or right or left while eyes are fixed on a given point**

Continuously for up to 2.5 hours at a time for up to 7 hours total in a work shift while identifying potential safety hazards such as moving equipment, trip hazards and operating machinery. The employee also uses far acuity when safely operating County vehicles and equipment such as blowers and weed eaters to identify persons within range of flying objects.

**TEMPERAMENTS**

Directing, controlling, or planning activities of others: Rare

Performing repetitive or short-cycle work: Continuously

Performing a variety of duties: Continuously

Working alone or apart in physical isolation from others: Rare

Attaining precise set limits, tolerances, and standards: Occasionally

Working under specific instructions: Frequently

Working with others: Frequently

Making judgments and decisions: Occasionally

**ENVIRONMENTAL FACTORS**

Work is performed outdoors and in inclement weather at various public areas and King County facilities such as grounds, fair grounds and athletic fields. The noise level varies from moderately loud to loud.

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**Workers are exposed to**

Outside weather: Continuously

Extreme cold: Rare

Extreme heat: Rare

Wet: Occasionally

Humidity/dampness: Rare

Fumes: Frequently

Odors: Continuously

Dusts: Continuously

Mists: Occasionally

Gases: Occasionally

Poor ventilation: Rare

Moving mechanical parts: Continuously

Vibration: Continuously

Working in high, exposed places: Rare

Toxic or caustic chemicals: Rare

**POTENTIAL MODIFICATIONS TO JOB**

Utilize a cart or hand truck to reduce carrying.

Alternate kneeling a crouching as needed.

\_\_\_\_\_  
Signature & title of evaluator

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature & title of contact

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature & title of employee

\_\_\_\_\_  
Date

**HEALTH CARE PROVIDER SECTION**  
Check all that apply

The employee is released to perform the described duties without restrictions on performance or work hours.

The employee is released to perform the described duties on a reduced schedule. The recommended schedule is:

\_\_\_\_\_  
\_\_\_\_\_  
 Temporary until \_\_\_\_\_  Permanent as of \_\_\_\_\_

The employee is released to perform the described job with the following modifications:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
 Temporary until \_\_\_\_\_  Permanent as of \_\_\_\_\_

The employee is not released to perform the described duties due to the following job functions:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
 Temporary until \_\_\_\_\_  Permanent effective \_\_\_\_\_

The employee is unable to work in any capacity.  
A release to work is:  anticipated by \_\_\_\_\_  Not expected

The limitations are due to the following objective medical findings:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Printed or typed name and phone number of Health Care Provider

\_\_\_\_\_  
Signature of Health Care Provider

\_\_\_\_\_  
Date