

Information for Referral and Placement Program Participants With Medically-Related Work Restrictions



Career Support Services - Referral and Placement Program, and the Disability Services Reassignment Program work together to coordinate accommodations and job referral services for Referral and Placement candidates with medically-related work restrictions.



Once you notify Career Support Services - Referral and Placement Program that you have medically-related work restrictions, you will be asked to contact the Reassignment Program immediately at (206) 293-4249. Please note that the Referral and Placement Program is not designed to address medical issues during the job placement process, however the Reassignment Program is. This is why contact with the Reassignment Program is important for you.

The Reassignment Program will request that you provide the following information from your health care provider; a list of your work restrictions and the underlying medical condition. Once this information has been received, The Reassignment Program will review your Referral and Placement Skills Assessment and begin screening job openings for you.

The Reassignment Program will contact you to discuss any openings that you may qualify for with accommodations. The Reassignment Program will notify Referral and Placement of jobs that you may qualify for with accommodations as well as all other jobs you may qualify for.

Job referrals will be made by the Referral and Placement Program. Any needed accommodations will be coordinated by the Reassignment Program.



If you have questions about this process, please consult your Referral and Placement Program contact at (206) 263-6009, or the Reassignment Program at (206) 296-4994.



I am informed of the above information and understand that I must contact the Reassignment Program in order for medical restrictions to be taken into consideration during my involvement in the Referral and Placement Program.

Signature

Date