

IN THE SUPERIOR COURT OF THE STATE OF WASHINGTON  
FOR KING COUNTY

*In re Marriage/Parentage:*

\_\_\_\_\_, Petitioner,  
  
and  
  
\_\_\_\_\_, Respondent.

Cause No. \_\_\_\_\_ KNT

ORDER FROM PRETRIAL CONFERENCE  
(FAMILY LAW)

Pursuant to pretrial conference in the above cause, the court hereby confirms the following:

Trial Date: \_\_\_\_\_ at 9:00 a.m. Estimated length of trial: \_\_\_\_\_

Remaining contested issues: \_\_\_\_\_ Parenting plan  
\_\_\_\_\_ Child support/maintenance  
\_\_\_\_\_ Property/debt distribution  
\_\_\_\_\_ Paternity (blood tests available? \_\_\_\_\_)

\_\_\_\_\_ Interpreter(s) needed for \_\_\_\_\_ (party/witness) in \_\_\_\_\_  
(language) will be arranged by \_\_\_\_\_ Petitioner \_\_\_\_\_ Respondent. (NOTE: Unless indigent, the party calling the witness is responsible for paying the interpreter's fees. An order of indigency must be approved before the court will pay the fees.)

1. Settlement/Mediation/Alternative dispute resolution:

Must be accomplished by: \_\_\_\_\_ Has been accomplished: \_\_\_\_\_ Has been scheduled: \_\_\_\_\_

**If not already accomplished or scheduled, must be scheduled within 2 weeks and the judge notified of the date.**  
(Failure to comply with this requirement may result in the delay of trial and/or the imposition of sanctions.)

Parenting Seminar:

\_\_\_\_\_ Has been accomplished by mother / father / other: \_\_\_\_\_.

\_\_\_\_\_ Has not been accomplished by mother / father / other: \_\_\_\_\_.

\_\_\_\_\_ Waived/not required because of \_\_\_ relocation \_\_\_ other: \_\_\_\_\_.

2. Pretrial Disclosures:

- A. Exchange list of witnesses you intend to call at trial and a list of documentary exhibits you intend to present to the judge at trial. Copies of all exhibits should be provided to the other party. These lists and copies of all exhibits should be delivered to the other party in a manner that assures that they arrive by:

\_\_\_\_\_ (21 calendar days before trial)

B. Financial declaration/affidavit with all supporting documents required by LFLR 10 should be delivered to the other party in a manner that assures they arrive by:

\_\_\_\_\_ (21 calendar days before trial)

\_\_\_\_\_ not required

C. Inspect non-documentary exhibits: If there are any non-documentary exhibits, they must be made available for inspection by the other side by:

\_\_\_\_\_ (14 calendar days before trial)

D. Depositions / discovery: If a party wants to use depositions, interrogatories, requests for admissions or other discovery responses at trial in place of live testimony, the party shall give every other party a list of the excerpts to be offered. Such excerpts shall be included with the exhibits, and any objections thereto shall be provided to the court and every other party no later than:

\_\_\_\_\_ (21 calendar days before trial)

If a party is requesting the court make any evidentiary rulings, the requesting party shall provide a transcript of the relevant portions of the depositions intended to be offered at trial no later than ten days before trial.

E. Parenting evaluation/Guardian ad litem/Court Appointed Special Advocate (CASA):

\_\_\_\_\_ Family Court Services

\_\_\_\_\_ CASA \_\_\_\_\_ (name if known)

\_\_\_\_\_ Guardian ad Litem \_\_\_\_\_ (name) was

appointed to do a report. The report is

\_\_\_\_\_ completed but update due ten days before trial or due \_\_\_\_\_ (other date).

\_\_\_\_\_ not completed and is due ten days before trial, or due \_\_\_\_\_ (other date).

Other: \_\_\_\_\_

The parties \_\_\_\_\_ do \_\_\_\_\_ do not stipulate to the admission of the report at trial.

F. Public Assistance Benefits (welfare/AFDC) \_\_\_\_\_ have / \_\_\_\_\_ have not been received for these children.

IF PUBLIC ASSISTANCE BENEFITS HAVE BEEN OR ARE BEING RECEIVED, NOTICE MUST BE GIVEN TO THE KING COUNTY PROSECUTING ATTORNEY'S OFFICE SUPPORT DIVISION BEFORE A

### 3. Documents Required

A. Joint statement of evidence (JSE)

\_\_\_\_\_ (5 court days before trial)

Before the due date counsel/self-represented (pro se) parties shall confer regarding preparation of this document. Petitioner shall draft the initial JSE based on the disclosures of witness and exhibits. The JSE shall include a list of all proposed exhibits. Next to the list of exhibits shall be a table with four columns headed as follows: "Party (ies) Offering Exhibits," "No Objection," "Authenticity Admitted But Objectionable," and "Otherwise Objectionable." The appropriate column shall be marked for each exhibit.

\_\_\_\_\_ Exhibits shall be numbered sequentially starting with Petitioner's exhibits.

\_\_\_\_\_ Petitioner's exhibits shall start with the number \_\_\_\_\_, respondent's exhibits shall start with the number 200, the exhibits of an additional respondent, if any, shall start with number 300, etc.

1. Listing: Each exhibit shall be listed in the Joint Statement of Evidence only once, even if both parties provided it as a proposed exhibit. Once an exhibit is numbered, it can be introduced by either party. It makes no difference whether it is provided by petitioner or respondent.

2. Objections: Any legal basis for an objection to a proposed exhibit must be provided to the judge and opposing parties no later than:

\_\_\_\_\_ (5 court days before trial) or  
\_\_\_\_\_ (the CR 16 conference)

3. Trial notebooks: Petitioner/moving party/respondent shall prepare enough copies of the Joint Statement of Evidence and the exhibits listed in the Joint Statement of Evidence so that the judge, the clerk and every party has a copy. Each respondent shall provide the petitioner/moving party with enough copies of their exhibits to accomplish this. Each exhibit should be placed behind a numbered tab which corresponds to the number designated in the Joint Statement of Evidence. Exhibits should be placed in a binder.

\_\_\_\_\_ (5 court days before trial) Deliver the notebooks for the judge and the clerk to the judges mail room and to every other person who should have one.

4. Waiver of requirement that parties confer:

\_\_\_\_\_ Due to domestic violence or other issues the court waives the requirement that the parties confer regarding preparation of the Joint Statement of Evidence. Instead, each party shall prepare a "Joint Statement of Evidence" listing their own witnesses and exhibits and mail a copy to the opposing party. Each party shall respond to the other party's Joint Statement of Evidence by completing the columns labeled, "No Objections," "Authenticity Admitted But Objectionable," and "Otherwise Objectionable" opposite the other party's exhibits and mailing it back to the opposing party.

Each party shall prepare enough copies of the Joint Statement of Evidence and their exhibits listed in the Joint Statement of Evidence so that the judge, the clerk and every other party has a copy. Each exhibit should be placed behind a numbered tab.

Petitioner's exhibits shall start with the number \_\_\_\_\_, respondent's exhibits shall start with the number 200, the exhibits of an additional respondent, if any, shall start with number 300, etc. Exhibits should be placed in a binder.

\_\_\_\_\_ (5 court days before trial) Deliver the notebooks for the judge and the clerk to the judges mail room and to every other person who should have one.

B. Other required documents: File the original of the following documents with the Clerk's office, deliver a copy to the judge to the judges mail room, and provide every party with a copy by:

\_\_\_\_\_ (5 court days before trial)

1. Trial brief:

\_\_\_\_\_ optional

2. Financial declaration and supporting financial documents:

\_\_\_\_\_ not required

3. Other requirements:

C. Provide the following proposed documents to the judge by \_\_\_\_\_ (5 court days before trial):

When you are assigned for trial please check with the bailiff of your assigned judge to find out if the judge would like a draft of the final documents in Word format on CD or by email.

Findings of Fact and Conclusions of Law and Decree or Final Order

\_\_\_\_\_ Not required

\_\_\_\_\_ By moving party

\_\_\_\_\_ By both/all parties

List of assets and debts, with values and proposed distribution

- \_\_\_\_\_ Not required
- \_\_\_\_\_ By moving party
- \_\_\_\_\_ By both/all parties

Parenting plan:

- \_\_\_\_\_ Not required
- \_\_\_\_\_ By moving party
- \_\_\_\_\_ By both/all parties

Child Support Order:

- \_\_\_\_\_ Not required
- \_\_\_\_\_ By moving party
- \_\_\_\_\_ By both/all parties

Child Support Worksheets:

- \_\_\_\_\_ Not required
- \_\_\_\_\_ By moving party
- \_\_\_\_\_ By both/all parties

D. CR 16 conference:

- \_\_\_\_\_ Not applicable
- \_\_\_\_\_ Shall be held on \_\_\_\_\_, 200\_\_ at \_\_\_\_\_  
a.m. / p.m.

\_\_\_\_\_ Shall be scheduled by the court around \_\_\_\_\_ weeks before trial.

Counsel/pro se parties shall appear \_\_\_\_\_ in person / \_\_\_\_\_ by telephone.

Counsel/pro se parties should be prepared to address the following:

Schedule of witnesses, any stipulations, any other matters that might simplify issues and bring about a just, speedy and economical resolution of the matter, status of settlement (but not the content of offers).

Other: \_\_\_\_\_

E. Trial week conflicts:

\_\_\_\_\_  
\_\_\_\_\_

F. Special trial issues:

- \_\_\_\_\_ out of state party \_\_\_\_\_ out of state witness \_\_\_\_\_ interpreter for party/witness (language: \_\_\_\_\_)
- \_\_\_\_\_ ADA accommodation needed: \_\_\_\_\_
- \_\_\_\_\_ other special witness issues: \_\_\_\_\_

G. OTHER:

- Parties told that they will be called the week before trial about details of where and when they should report, but if they do not hear otherwise from the court that they should report to the judge below on the above trial date.
- Parties advised to keep Clerk's Office informed in writing of current address and phone number.
- Parties advised that they and their witnesses must be available the entire week of trial, i.e. be on call.
- Petitioner/respondent shall provide a copy of this order to other parties and FCS/Parenting/Evaluator/GAL/CASA.
- Referred to Family Law facilitator/Information Center for default/final documents/other (\_\_\_\_\_).
- Final documents may be entered in ex parte department, but copy of final order shall be provided to judge.
- Other: \_\_\_\_\_

**FAILURE TO FOLLOW THE ABOVE ORDER OR TO COMPLY WITH THE CASE SCHEDULE IN OTHER RESPECTS MAY RESULT IN THE EXCLUSION OF WITNESSES OR EVIDENCE. NONCOMPLIANCE MAY RESULT IN THE ENTRY OF A JUDGMENT AGAINST THE NONCOMPLYING/DEFAULTING PARTY WITH RESPECT TO EITHER A SPECIFIC ISSUE OR THE ENTIRE CASE. THE COURT MAY IMPOSE ANY ADDITIONAL SANCTIONS, INCLUDING THE AWARD OF MONETARY TERMS AND/OR ATTORNEY FEES, IT DEEMS APPROPRIATE.**

H. Parenting plan issues:

\_\_\_\_\_ N/A

The parties have represented that this case involves the following issues and/or allegations which may require, pursuant to RCW 26.09.191, restrictions on the residential time a party has with the child(ren) and/or allocation of decision-making authority between the parties and/or the dispute resolution process to be ordered by the court:

Alleged by	Against	
		Willful abandonment of a child or substantial refusal to perform parenting functions
		Physical, sexual, and/or a pattern of emotional abuse of a child
		History of acts of domestic violence
		Serious assaultive behavior (including sexual assaults)
		Parent has been convicted as an adult of a sexual offense
		Parent resides with a person who has engaged in such conduct or who has been convicted either as an adult or as a juvenile of a sexual offense
		Impairment due to substance abuse: drugs/alcohol
		Abusive use of conflict
		Other:

Dated: \_\_\_\_\_

\_\_\_\_\_  
Judge George Mattson

\_\_\_\_\_  
Petitioner/Attorney for Petitioner, WSBA # \_\_\_\_\_

Per phone conference

\_\_\_\_\_  
Respondent/Attorney for Respondent, WSBA # \_\_\_\_\_

Per phone conference

\_\_\_\_\_  
Respondent/Attorney for Respondent, WSBA # \_\_\_\_\_

Per phone conference

\_\_\_\_\_  
Respondent/Attorney for Respondent, WSBA # \_\_\_\_\_

Per phone conference

\_\_\_\_\_  
Guardian Ad Litem/Court Appointed Special Advocate  
or his/her attorney, WSBA # \_\_\_\_\_

Per phone conference

\_\_\_\_\_  
Deputy Prosecuting Attorney, WSBA # \_\_\_\_\_

Per phone conference