



## King County

# Historic Preservation and Historical Programs Advisory Task Force

October 13, 2009  
9:30 am  
King County Courthouse  
Southwest Conference Room

### Minutes

**Members:** Richard Anderson  
Marilyn Brockman  
Joe Follansbee  
Vicki Stiles  
Marie Strong  
Heather Trescases  
Robert Weaver  
Susan White

**Staff:** Simon Farretta, Council Staff  
Gennevie Cook, Council Staff

**The following Task Force members were present:** *Richard Anderson, Marilyn Brockman, Joe Follansbee, Vicki Stiles, Marie Strong, Heather Trescases, Robert Weaver and Susan White via phone*

**Excused:** *None*

### **I. Call to Order**

*The King County Historic Preservation and Historical Programs Advisory Task Force was called to order at 6:00 pm in Southwest Conference Room of the King County Courthouse.*

*Simon Farretta, Council Staff, welcomed the members and spoke regarding the agenda. The following members and staff then introduced themselves and gave a brief description of their background: Simon Farretta, King County Council Staff, Heather Trescases, Executive Director, Eastside Heritage Center in Bellevue, Vicki Stiles, Executive Director, Shoreline Historical Museum, Joe Follansbee, Communications Director for the tall ship Lady Washington, Marie Strong, City of Seattle Landmarks Preservation Board, Marilyn Brockman, Principal, Bissetti Architects, Richard Anderson, Executive Director, Northwest Railway Museum, Robert Weaver, Vice-Chair of the King County Landmarks Commission, Gennevie Cook, King County Council Staff and Anne Noris, King County Council's Clerk Of the Council.*

### **II. Approval of Minutes**

*Mr. Weaver requested that the minutes of October 2, 2009 include information on the additional candidates considered for appointment to the Task Force. The members discussed the issue and agreed to not change the meeting minutes. Ms. Trescases moved to approve the meeting minutes of October 2, 2009 as written. The motion passed 7-0 with Ms. White excused.*

### **III. Open Meetings Rules: Ian Taylor, Prosecuting Attorney's Office**

*Ian Taylor, Senior Deputy Prosecuting Attorney, spoke regarding the Open Public Meetings Act and answered questions of the Advisory Task Force. Mr. Taylor said that his research indicated that the Task Force may not be subject to the Open Public Meetings Act, but suggested that the Task Force still adhere to the provisions. He also discussed email usage.*

### **IV. Discussion and possible action on appointment of Task Force Chair**

*Each of the three Task Force newly appointed members had an opportunity to discuss whether they would like to serve as Chair.*

*The Advisory Task Force discussed the role of the Chair.*

*Mr. Weaver moved that Marilyn Brockman be the Advisory Task Force's Chair. Ms. Strong and Ms. Trescases seconded the motion. The motion passed 7-0 with Ms. White excused.*

*Please note, although Ms. White was not present during the vote, she indicated earlier in the meeting that she would like Ms. Brockman to Chair the Advisory Task Force.*

### **V. Discussion and possible action on Task Force By-laws**

*The Advisory Task Force discussed the Task Force Bylaws.*

*Ms. Strong moved that under item #4 the word 'involving' be deleted and replaced with "including". The motion passed 7-0 with Ms. White excused.*

*The Task Force discussed whether to include a bylaw provision to require an opportunity for public testimony at every Task Force meeting. No action was taken.*

*Ms. Trescases moved the Task Force Bylaws as amended. Ms. Brockman seconded the motion. The motion passed 7-0 with Ms. White excused.*

### **VI. Discussion and possible action on Task Force Work Plan**

*The Advisory Task Force discussed the Task Force Work Plan and the group agreed to adopt a work plan at a later meeting.*

### **VII. Other Business**

*The Advisory Task Force discussed the following items:*

- *Parking, included using the tunnel system and mileage;*
- *The Advisory Task Force binder materials;*
- *Public Comment: the group discussed and agreed to decide on a per-meeting basis whether to allow public comment. If public comment is to be allowed, it should be noted on the agenda. Additionally, staff was instructed to setup a way to provide online public comment. The online comments will be included in the member's packets and entered into the official record;*
- *Vice Chair: the group discussed and agreed that Chair Brockman can appoint another Advisory Task Force Member to chair a meeting on an as-needed basis;*
- *The Task Force set the following goals for their upcoming meetings:*
  - *October 23: obtain information on the budget*
  - *October 27: deliberate on content for the Nov. 1 report*
  - *October 30: approve report*

- *For the next Task Force meeting of Friday, October 23, 2009, the members requested:*
  - *Staff gather information on heritage and preservation funding in the 2010 proposed budget, especially concerning the recording fee surcharge revenues,*
  - *A budget analyst be available at the meeting to answer questions for the Task Force*
  - *Members work on developing a goals list and their guiding principles for how recording fee surcharge revenues should be allocated.*

### **VIII. Adjourn**

*The meeting was adjourned at 8:04 pm.*

**Respectfully submitted,**

**Gennevie Cook, Council Staff**