



King County

King County Meeting Agenda

1200 King County Courthouse
516 Third Avenue
Seattle, WA 98104

King County Ferry Board Executive Committee

Boardmembers: Dow Constantine, Chair; Jane Hague, Vice-Chair; Bob Ferguson; Julia Patterson

Southwest Conference Room

July 7, 2009

9:30 AM

1. Call to Order

2. Roll Call

pg 3 3. Approval of Minutes of June 2, 2009

Items for Final Action by the Executive Committee

7 4. Approval of Invoices

*Kjris Lund, Executive Director
John Resha, Board staff*

5. Motion to approve summer special event service plan and to authorize a procedure for approving contracts necessary to implement the service

45 6. Motion to select five demonstration routes for further analysis in order to select two routes by September 1 for 2010 service

7. Motion to approve warrants paid in 2008 and January through June 2009

Items for Recommendation to the Board of Supervisors

65 8. Resolution to adopt service plan and fares for Vashon Island

75 9. Resolution to sign regional reduced fare permit MOU

76 10. Resolution to opt out of Auburn Revitalization area

78 11. Resolution to opt out of Bellevue revitalization area

80 12. Resolution to adopt a Disadvantaged Business Program



Sign language and communication material in alternate formats can be arranged given sufficient notice (296-1000).
TDD Number 296-1024.

ASSISTIVE LISTENING DEVICES AVAILABLE IN THE COUNCIL CHAMBERS.



Briefing

13. Transportation Choices Coalition membership

Rob Johnson

Updates

14. Vashon Service Transition Status

Paulette Norman, Manager, Marine Division

15. Status of Labor Agreement

Paulette Norman, Manager, Marine Division

16. Vessel Leasing Status of Vessel Leasing

Paulette Norman, Manager, Marine Division

17. Transit and Shuttle Service Planning

John Resha, Board staff

Executive Director Report

Kjris Lund, Executive Director

18. **Other Business**

19. **Adjournment**



King County
Meeting Proceedings

1200 King County Courthouse
516 Third Avenue
Seattle, WA 98104

King County King County Ferry Board Executive Committee

Boardmembers: Dow Constantine, Chair; Jane Hague, Vice-Chair; Bob Ferguson; Julia Patterson

Southwest Conference Room

June 2, 2009

9:30 AM

draft minutes

1. **Call to Order**

The meeting was called to order at 9:53 a.m.

2. **Roll Call**

Present: Ms. Hague, Ms. Patterson and Mr. Constantine
Excused: Mr. Ferguson

3. **Approval of Minutes of May 5, 2009**

Boardmember Hague moved approval of the minutes of May 5, 2009. The motion passed unanimously.

Items for Final Action by the Executive Committee

4. **Approval of Invoices**

Kjris Lund, Executive Director, reviewed the invoices of the State of Washington - General Administration; Council and Inslee, Best.

John Resha, Board staff, reviewed the invoices of Lund Consulting and Cocker Fennessy.

Boardmember Patterson moved to approve the invoices as presented. At the time of action on the motion, Boardmembers Patterson and Constantine voted "aye". Boardmember Hague concurred in the vote.

5. **Discussion and possible action on 2009 special event service**

Ms. Lund briefed the committee on the proposed 2009 special event service and actions the Board must take to provide that service, as these services are not included in the interlocal agreement with King County.

Boardmember Patterson moved to approve Task 4 in the budget staff report (Item 12) and to direct the executive director to begin the evaluation process for 2009 special event services. The motion passed unanimously.

6. **Discussion and action on work plans**

Ms. Lund briefed the committee on the service planning as proposed in the budget staff report (Item 12).

Boardmember Hague moved to approve service planning as outlined in service planning, Tasks 1-4, in the budget staff report (Item 12). The motion passed unanimously.

Boardmember Hague moved to approve service planning outlined in public involvement for demonstration routes, Tasks 1-4, budget staff report (Item 12). The motion passed unanimously.

7. Discussion and possible action on hiring staff for 2010 and beginning recruitment process

Mr. Resha briefed the committee on a possible organization plan.

Ellen Petre, King County Council Administrator, briefed the committee on the proposed job descriptions and possible recruitment process.

Boardmember Constantine questioned the statement in the staff report concerning the ability of the District to extend the contract with Lund Consulting. Mr. Resha indicated that the last amendment to the contract removed the ability to amend the contract. Rod Kaseguma, legal counsel, answered questions of the committee relating to the Lund Consulting contract and indicated that there was no issue in amending the Lund contract.

Boardmember Constantine asked that the sentence "This agreement has been extended through December 31, 2009 and is not subject to further extension." be removed from the staff report.

Boardmember Hague moved to start the recruitment process now and consider the timing decision based on the pool of applicants. The motion passed unanimously.

Items for Recommendation to the Board of Supervisors

8. Resolution to appoint auditing officer

Ms. Lund briefed the committee on the requirement that the Board appoint an auditing officer for payment of claims.

Boardmember Patterson moved to forward the proposed resolution to the Board. The motion passed unanimously.

9. Resolution to approve procurement procedures

Ms. Lund briefed the committee on the proposed resolution regarding contracting and procurement policies.

Boardmember Hague moved to forward the proposed resolution to the Board.

Boardmember Hague moved amendment 1. The motion passed unanimously.

Boasrdmember Hague's motion as amended was adopted unanimously.

10. Resolution to approve Title VI plan

Ms. Lund briefed the committee on the proposed resolution regarding Title VI.

Mr. Kaseguma answered questions of the committee.

Boardmember Hague moved to forward the proposed resolution to the Board. The motion passed unanimously.

11. Resolution to accept grant from State of Washington

Ms. Lund briefed the committee on the proposed resolution adopting an agreement with the State of Washington relating to a grant for passenger ferries.

Mr. Kaseguma answered questions of the committe.

Boardmember Hague moved to forward the proposed resolution to the Board. The motion passed unanimously.

Boardmember Patterson asked Mr. Kaseguma to make a recommendation on pursuing the remainder of the money mentioned in the business plan approved by the Governor and to draft an amendment

to the proposed resolution regarding the State's payment for consideration by the Board.

12. Resolution to approve 2009 Ferry District Budget

Ms. Lund briefed the committee on the remainder of the 2009 budget. There was only a partial budget in November 2008. The Marine Division submitted a revised budget. The resolution approving the budget requires action by the Board and the budget would be attachment to the resolution.

Boardmember Hague moved that for 2009 that District not join the Puget Sound Regional Council (PSRC) and to request that the PSRC review its dues structure for junior taxing districts. The motion passed unanimously.

Ms. Lund continued her review of the proposed Marine Division budget. She recommended that the Board place an expenditure restriction of \$135,000 for either one position or part of the consulting fees, subject to a showing of need by the Marine Division.

Paulette Norman, Marine Division manager, answered questions of the committee.

Evelyn Wise, Marine Division, finance and administration manager, answered questions of the committee.

Boardmember Hague moved to refer the proposed resolution to the Board without recommendation, including the amendment to not include dues for the PSRC, and that the Executive Director and staff provide further analysis of the Marine Division operating budget summary. The motion passed unanimously.

Briefing

13. **Fare policy direction**

Ms. Lund briefed the committee on proposed fare policy on two issues that should be considered by the committee: (1) become part of ORCA; and (2) percentage of fare box recovery.

Carla Sawyer, Sawyer and Associates, answered questions of the committee.

Kris Faucett, Cocker Fennessey, answered questions of the committee.

Chris Arkills, staff, answered questions of the committee.

Executive Director Report

There was no Executive Director report given.

14. **Other Business**

15. **Adjournment**

The meeting was adjourned at 11:25 a.m.

Approved this _____ day of _____.

Clerk's Signature

July 7, 2009

(REVISED #2 prepared June 29, 2009)

King County Ferry District Invoice Summary

Alliant Insurance Broker Fee	\$10,950.00
Super Graphics for Transit Shuttle Wrap Identity	\$12,335.18
Marine Division	
Operating	\$745,644.79
Capital	\$34,873.00
Inslee Best (May 1 - 31)	\$10,004.00
Lund Consulting, Inc.	\$22,571.25
Cocker Fennessy	\$16,162.50
TomJones (TMJGroup LLC)	\$9,498



DRIVER SPECIALTY GROUP

June 24, 2009

RECEIVED
JUN 26 2009
RISK MANAGEMENT
SEATTLE

Ms. Jennifer Hills, ARM
Director, Office of Risk Management
King County Department of Executive Services
400 Yesler Way, Room 410
Seattle, WA 98104

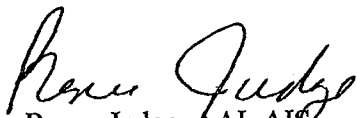
Dear Jennifer:

Re: Contract for Technical Services

Enclosed is our Invoice #980542 for \$14,100 reflecting the Flood and Ferry District fee for services for the period from August 1, 2008 through May 1, 2009. The fee is based upon 94 hours at the agreed upon rate of \$150 per hour.

After your review, please let me know if you have questions regarding this invoice.

Sincerely,


Renee Judge, AAI, AIS
Assistant Vice President
206-505-9206 (Direct Line)
206-505-9222 (Fax)
rjudge@alliantinsurance.com

/tj

Enclosures

Hank - see my notes, next page.
\$3,150 goes to Kristine Lund of Lund Consulting and
\$10,950 goes to Marine Ops, DOT.
Thanks! JH

INVOICE

Alliant Insurance Services
 ATTN: Accounts Receivable
 720 Olive Way, Ste. 1700
 Seattle, WA 98101
 206-962-2040

INVOICE

TO: King County 400 Yesler Way, Room 410 Seattle WA 98104		INVOICE NUMBER 980542	INVOICE DATE 6/24/09
		CUSTOMER NUMBER KI602441	PRODUCER 1827
			INVOICE TOTAL 14,100.00
POLICY INFORMATION			
TYPE OF POLICY: Risk Management Services INVOICE: 980542 INSURANCE COMPANY: Temporary Carrier Number POLICY#: FEE0809 NAME INSURED: King County POLICY EFFECTIVE DATE: 8/01/08 POLICY EXPIRATION DATE: 8/01/09 POLICY TERM: ANNUAL POLICY TRANSACTION: RENEWAL POLICY TRANSACTION EFFECTIVE DATE: 8/01/08			
CHARGES			AMOUNT
Risk Management Services FLOOD DISTRICT BROKER FEE \$ 3,150.00 FERRY DISTRICT BROKER FEE \$10,950.00 THROUGH MAY 1, 2009			14,100.00
<i>to Kristine Lund</i> <i>↳ Hank - this goes to DOT Marine Division. Should we do an interfund transfer?</i> <i>JH</i>			
PLEASE RETURN A COPY OF INVOICE WITH YOUR PAYMENT. REMEMBER TO INCLUDE YOUR ACCOUNT NUMBER ON YOUR CHECK. THANK YOU			TOTAL 14,100.00

Alliant embraces a policy of transparency with respect to its compensation from insurance transactions. Details on our compensation policy, including the types of income that Alliant may earn on a placement, are available on our website at www.alliantinsurance.com. For a copy of our policy or for any inquiries regarding compensation issues pertaining to your account you may also contact us at: Alliant Insurance Services, Inc., Attention: General Counsel, 701 B Street, 6th Floor, San Diego, CA, 92101.

INVOICE

Alliant Insurance Services
 ATTN: Accounts Receivable
 720 Olive Way, Ste. 1700
 Seattle, WA 98101
 206-962-2040

INVOICE

TO: King County 400 Yesler Way, Room 410 Seattle WA 98104		INVOICE NUMBER 980542	INVOICE DATE 6/24/09
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COPY			
CHARGES			AMOUNT
Risk Management Services FLOOD DISTRICT BROKER FEE \$ 3,150.00 FERRY DISTRICT BROKER FEE \$10,950.00 THROUGH MAY 1, 2009 .			14,100.00
PLEASE RETURN A COPY OF INVOICE WITH YOUR PAYMENT. REMEMBER TO INCLUDE YOUR ACCOUNT NUMBER ON YOUR CHECK. THANK YOU.			TOTAL 14,100.00

Alliant embraces a policy of transparency with respect to its compensation from insurance transactions. Details on our compensation policy, including the types of income that Alliant may earn on a placement, are available on our website at www.alliantinsurance.com. For a copy of our policy or for any inquiries regarding compensation issues pertaining to your account you may also contact us at: Alliant Insurance Services, Inc., Attention: General Counsel, 701 B Street, 6th Floor, San Diego, CA, 92101.

SuperGraphics

a division of GM Nameplate

2201 15th Ave West
Seattle WA 98119

INVOICE

Invoice	ISG301953AV2
Date	4/28/2009
Page	1
Customer #	33274

TERMS: 1% Discount applies if paid within 10 days from date of invoice. *Excludes cash in advance invoices*. Net thereafter. A monthly finance charge equal to the State legal maximum rate of interest will be imposed on any portion of your account not paid within 30 days after invoice date.

REMIT TO: GMNAMEPLATE, INC. - 2040 15TH AVE W. - SEATTLE, WA 98119-2783

PLEASE PAY FROM THIS INVOICE - NO STATEMENT WILL BE MAILED UNLESS REQUESTED

D-U-N-S 925-5423

Sold To:

King County Ferry District
c/o Cocker/Fennessey
401 2nd Ave S, Ste #501
Seattle, WA 98104

Ship To:

King County Ferry District
c/o Cocker/Fennessey
401 2nd Ave S, Ste #501
Seattle, WA 98104

Customer Order #	Customer	Salesperson	Shipping Method	Payment Terms	Ship Date	Master No.
GRETCHEN.ROOSEVELT	Metro Transit	Steve Moreno	DELIVERY	1% 10 NET 30	4/28/2009	3,133
Ordered	Shipped	Item Number	Description	Discount	Unit Price	Ext. Price
3	3	METRO.SHUTTLES	Metro Water Taxi full wrap	\$ -	\$ 2,755.00	\$ 8,265.00
3	3	INTC	INSTALLATION CHARGE	\$ -	\$ 1,000.00	\$ 3,000.00

Removal to occur at the end of the water taxi program 09

Subtotal	\$ 11,265.00
Misc	\$ -
Tax	\$ 1,070.18
Shipping & Handling	\$ -
Trad Discount	\$ -
Invoice Total	\$ 12,335.18
Deposit	\$ -
Amount Due	\$ 12,335.18



King County

Department of Transportation

Harold Taniguchi, *Director*
KSC-TR-0816
201 South Jackson Street
Seattle, WA 98104-3856
206.684.1481 TTY Relay: 711
www.kingcounty.gov/kcdot

INVOICE NO: 0009

DATE: May 5, 2009

TO: Clerk of the Board
c/o Kjristine Lund
King County Ferry District

FROM: Paulette Norman, Acting Director
Marine Division, Department of Transportation

PERIOD: 01/01/09 to 01/31/09

AMOUNT: \$780,517.79

Persuant to Section 5.5.1 of the Inter-local Governmental Agreement, we are submitting Invoice No. 0009 for the period January 1, 2009 through March 31, 2009 including invoices from Washington State Ferries (WSF) and KPFF Consulting Engineers.

Per agreement with WSF, state accounting reconciliation of WSF contract costs usually lags about 45 days. The January and February WSF invoices have been reduced to reflect revenue adjustments for November 2008 through February 2009.

Attached is a T/C 34 Interfund Transfer form that will transfer funds from the KCFD to DOT Marine Division revenue: Fund 1591, Cost Center 1465; Fund 3591, Cost Centers 1466-1468, and account 33816.

Please do not hesitate to contact Evelyn Wise at 206-263-0417 for any questions you may have regarding this invoice.

Thank you.

