



King County

King County Meeting Agenda

1200 King County Courthouse
516 Third Avenue
Seattle, WA 98104

King County Ferry Board Executive Committee

*Boardmembers: Dow Constantine, Chair; Jane Hague, Vice-Chair; Bob Ferguson; Julia
Patterson*

Council Chambers

August 24, 2009

15 minutes after recess of morning session of the Council meeting

1. Call to Order
2. Roll Call
3. Approval of Minutes of July 7, 2009

Items for Final Action by the Executive Committee

4. Approval of Invoices
5. Adjournment



*Sign language and communication material in alternate formats can be arranged given sufficient notice (296-1000).
TDD Number 296-1024.*

ASSISTIVE LISTENING DEVICES AVAILABLE IN THE COUNCIL CHAMBERS.





King County
Meeting Proceedings

1200 King County Courthouse
516 Third Avenue
Seattle, WA 98104

King County **King County Ferry Board Executive Committee**

Boardmembers: Dow Constantine, Chair; Jane Hague, Vice-Chair; Bob Ferguson; Julia Patterson

Southwest Conference Room

July 7, 2009

9:30 AM

draft minutes

1. **Call to Order**

The meeting was called to order at 9:51 a.m.

2. **Roll Call**

Present: Ms. Patterson, Mr. Constantine and Mr. Ferguson
Excused: Ms. Hague

3. **Approval of Minutes of June 2, 2009**

Boardmember Ferguson moved approval of the minutes of June 2, 2009. The motion passed unanimously

Items for Final Action by the Executive Committee

4. **Approval of Invoices**

Kjris Lund, Executive Director, reviewed the invoices from Alliant Insurance, noting that the Marine Division planned to pay this invoice and include pro-rated amounts in its invoices; Super Graphics (\$12,335.18); Marine Division operating (\$745,644.79) and capital (\$24,873.00), for which an advance payment was authorized in June; Insee Best (\$10,004.00) and TMJ Group, LLC (\$9,498.00). Chris Arkills, legislative staff to the Chair, reviewed the invoices from Lund Consulting (\$22,571.25) and Cocker Fennessy (\$16,162.50). Boardmember Ferguson moved approval of the invoices as presented and described. The motion passed unanimously.

5. **Motion to approve summer special event service plan and to authorize a procedure for approving contracts necessary to implement the service**

Ms. Lund reviewed the possibilities of summer service for the District. She has authorized an RFP for possible service to begin in August. Another RFP would need to be authorized for vendors for possible service. The chair has authority to approve contracts up to \$20,000. Such contracts must then be reported on at the next Executive Committee meeting. The Executive Committee may approve contracts up to \$100,000.

Tom Jones, TMJ Group, LLC, briefed the committee on the results of his work on the potentials for summer service.

Boardmember Ferguson moved to approve the summer event service plan and authorize a procedure for approving contracts necessary to implement the service. The motion passed unanimously.

6. Motion to select five demonstration routes for further analysis in order to select two routes by September 1 for 2010 service

Ms. Lund reviewed the demonstration projects timetable.

Paulette Norman, Marine Division Director, briefed the committee on the analysis prepared for the possible demonstration routes in 2010.

Stephanie McLaughlin, KPPF, answered questions of the committee.

Mr. Arkills answered questions of the committee.

Kris Faucett, Cocker Fennessy, answered questions of the committee.

Ms. Faucett suggested that the committee take the top four origins and landing sites, listed on page 5 of materials, and explore both routes. The Chair articulated these options and the committee unanimously approved them.

7. Motion to approve warrants paid in 2008 and January through June 2009

Ms. Lund explained process of approving warrants that will take place by motion at the next District meeting.

Items for Recommendation to the Board of Supervisors

8. Resolution to adopt service plan and fares for Vashon Island

Ms. Norman briefed the committee on the proposed resolution, including recommendations for the schedule and fare pricing.

Carla Sawyer, Sawyer and Associates, answered questions of the committee regarding possible fares and farebox recovery.

Boardmember Ferguson moved that the Option 1 schedule with a base fare of \$3.50 a cash fare of \$4.50 each way be recommended to the Board. Boardmembers Constantine and Ferguson voted "aye" on the motion, with Boardmembers Patterson and Hague excused.

Boardmember Ferguson moved that the state's senior, disabled and youth discounts be recommended to the Board. Boardmembers Constantine and Ferguson voted "aye" on the motion, with Boardmembers Patterson and Hague excused.

Boardmember Ferguson moved to reconsider the recommendation of Option 1. The motion passed.

Boardmember Ferguson moved that Option 2, a cash fare of \$4.50 and a base fare of \$3.75 be recommended to the Board. Boardmembers Constantine and Ferguson voted "aye" on the motion, with Boardmembers Patterson and Hague excused. (note: Boardmember Patterson concurred in this recommendation on July 9, 2009, as provided for in the District's Rules and Operating Procedures.)

9. Resolution to sign regional reduced fare permit MOU

Ms. Lund briefed the committee on the reduced fare permit memorandum of understanding.

Boardmember Ferguson moved that the reduced fare permit memorandum of understanding be recommended to the Board. Boardmembers Constantine and Ferguson voted "aye" on the motion, with Boardmembers Patterson and Hague excused. Later in the meeting, Boardmember Patterson ratified the committee's action.

10. Resolution to opt out of Auburn Revitalization area

Ms. Lund briefed the committee on the state law changes to revitalization areas and the possibility of opting out of the revitalization areas for Auburn, Bellevue and Federal Way.

Boardmember Ferguson moved that the resolution opting out of the Auburn revitalization area be recommended to the Board. Boardmembers Constantine and Ferguson voted "aye" on the motion, with Boardmembers Patterson and Hague excused. Later in the meeting, Boardmember Patterson ratified the committee's action.

11. Resolution to opt out of Bellevue revitalization area

Boardmember Ferguson moved that the resolution opting out of the Bellevue revitalization area be recommended to the Board. Boardmembers Constantine and Ferguson voted "aye" on the motion, with Boardmembers Patterson and Hague excused. Later in the meeting, Boardmember Patterson ratified the committee's action.

12. Resolution to adopt a Disadvantaged Business Program

Ms. Lund briefed the committee on the need for a disadvantaged business program as required by federal law.

Boardmember Ferguson moved that the resolution adopting a disadvantaged business program be recommended to the Board. Boardmembers Constantine and Ferguson voted "aye" on the motion, with Boardmembers Patterson and Hague excused. Later in the meeting, Boardmember Patterson ratified the committee's action.

Briefing

13. Transportation Choices Coalition membership

The briefing was not held.

Updates

14. Vashon Service Transition Status

Ms. Norman briefed the committee on the transition of the Ferry District taking over the Vashon Island service.

Mr. Arkills answered questions of the committee.

15. Status of Labor Agreement

Ms. Norman informed the committee that the labor agreement has been transmitted to the King County Council for approval.

16. Vessel Leasing Status of Vessel Leasing

Ms. Norman informed the committee that the lease will be ready next week for approval. The Committee members instructed the Marine Division to provide the lease to the Executive Director and legal counsel for review.

17. Transit and Shuttle Service Planning

No update was given at the meeting.

Executive Director Report

Ms. Lund briefed the committee on the drafting of a letter to the Governor regarding the money the District will receive from the sale of the state's passenger only ferries and on letters regarding the demonstration projects.

18. **Other Business**

Ms. Lund briefed the committee on the state law changes to revitalization areas and the possibility of opting out of the revitalization areas for Auburn, Bellevue and Federal Way.

Boardmember Ferguson moved that the resolution opting out of the Federal Way revitalization area be recommended to the Board. Boardmembers Constantine and Ferguson voted "aye" on the motion, with Boardmembers Patterson and Hague excused. Later in the meeting, Boardmember Patterson ratified the committee's action.

19. **Adjournment**

The meeting was adjourned at 12:12 p.m.

Approved this _____ day of _____.

Clerk's Signature

Invoice Summary August 24, 2009

Seattle Times

RFP Notice and affidavit (7/5 special projects manager)	\$326.99
RFP Notice and affidavit (7/5 special projects marketing)	\$309.78
<u>Seattle Times Total</u>	<u>\$636.77</u>

Inslee Best (June services)	\$14,083.06
Inslee Best (July services)	\$22,124.92
Cocker Fennessy (June 16 – July 15)	\$20,406.25
Cocker Fennessy expenses on behalf of district	\$77.80

Data base, RFP on-line ad, travel to Vashon

Lund Consulting, Inc.	\$27,510.00
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Washington State Department of General Administration	\$125.00
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(Co-op membership to purchase fuel)

King County Council (2 nd Quarter 2009)	\$4,633.26
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American Public Transportation Association	\$184.59
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Ad for Executive Director search

The Seattle Times

REPRESENTING THE Seattle Post-Intelligencer

1120 John Street, Seattle, WA 98109 • P.O. Box 70, Seattle, WA 98111

ADVERTISING INVOICE AND STATEMENT

1 BILLING PERIOD 07/26/09-07/31/09		2 ADVERTISER/CLIENT NAME LUND CONSULTING	
23 TOTAL AMOUNT DUE 1,097.57		3 UNAPPLIED AMOUNT .00	
TERMS OF PAYMENT PAYMENT IN FULL IS DUE IMMEDIATELY			
21 CURRENT NET AMOUNT DUE 1,097.57		22 28 DAYS .00	
		40 DAYS .00	
		OVER 70 DAYS .00	
4 PAGE # 5 BILLING DATE 03/01 08/02/09		6 BILLED ACCOUNT NAME AND ADDRESS LUND CONSULTING 411 UNIVERSITY ST, STE 1200 SEATTLE WA 98101	
5 BILLED ACCOUNT # 082734013		9 REMITTANCE ADDRESS The Seattle Times PO BOX 84688 SEATTLE WA 98124-5988	
7 ADVERTISER/CLIENT #		TOTAL DUE U.S. FUNDS 1,097.57	
		AMOUNT PAID	

Advertising Balance, Payment & BILLING INQUIRY: (206) 464-3336
TO PLACE an AD, Corrections & Cancellations:
WA State: (206) 624-SELL or 1 (800) 542-0828
Outside of WA State: 1 (800) 628-8285

PLEASE NOTE ADDRESS CHANGES ABOVE

00000000+00827340130+000109757+2+7+

PLEASE DETACH AND RETURN UPPER PORTION WITH YOUR REMITTANCE

10 DATE	11 NEWSPAPER REFERENCE	12 TS	13	14 DESCRIPTION - OTHER COMMENTS / CHARGES	15 AD SIZE BILLED UNITS	16	17 TIMES RUN Rate	18	19 AMOUNT	20 AMOUNT DUE
CURRENT PERIOD ACTIVITY										
07/24-07/31	J782150803 I686568001			C8A REQUEST FOR PROPOSA 381 AD# 04028977 1 AFFIDAVITS	1 X 16L		X 2		460.80	
										460.80
PRIOR PERIOD ACTIVITY										
2009 07/05	J781626401 I672342001			C8A REQUEST FOR PROPOSA 381 AD# 04025335 1 AFFIDAVITS	1 X 18L		X 1		309.78	
										309.78
07/05	J781626501 I672542002			C8A REQUEST FOR PROPOSA 381 AD# 04025356 1 AFFIDAVITS	1 X 19L		X 1		326.99	
										326.99
TOTAL NET AMOUNT DUE										1,097.57
CURRENT STATEMENT ACTIVITY										
					CHARGES	1,097.57				
					ADJUSTMENTS	.00				
					PAYMENTS	.00				
					CUR NET DUE	1,097.57				
CURRENT ACCOUNT STATUS										
					CURRENT	1,097.57				
					28 DAYS	.00				
					49 DAYS	.00				
					70 DAYS	.00				
					105+DAYS	.00				
					UNAPPLIED	.00				
					ACCT BALANCE	1,097.57				
PLEASE RETAIN THE BOTTOM PORTION OF THIS STATEMENT FOR YOUR RECORDS. FACSIMILE COPIES CANNOT BE PRODUCED. A \$25.00 FEE WILL BE CHARGED ON ALL CHECKS RETURNED FOR INSUFFICIENT FUNDS. CUSTOMER PHONE # (206) 464-4254										

STATEMENT OF ACCOUNT AGING OF PAST DUE AMOUNTS

21 CURRENT NET AMOUNT DUE	22 30 DAYS	23 45 DAYS	24 OVER 70 DAYS	25 UNAPPLIED AMOUNT	26 TOTAL AMOUNT DUE
1,097.57	.00	.00	.00	.00	1,097.57

THE SEATTLE TIMES 1120 JOHN ST. SEATTLE WA 98111-0070
PHONE (206) 464-3338 FAX 10 891-9425693

* UNAPPLIED AMOUNTS ARE INCLUDED IN TOTAL AMOUNT DUE

27 DOCUMENT # 0073100554						28 ADVERTISER INFORMATION					
1 BILLING PERIOD		3 BILLED ACCOUNT NUMBER		7 ADVERTISER/CLIENT NUMBER		2 ADVERTISER/CLIENT NAME					
07/26/09-07/31/09		082734013				LUND CONSULTING					

07/04/09-07/11/09		LUND CONSULTING	
REPRESENTING THE Seattle Post-Intelligencer		1120 John Street, Seattle, WA 98109 • P.O. Box 70, Seattle, WA 98111	
23	TOTAL AMOUNT DUE	24	UNAPPLIED AMOUNT
	636.77		.00
TERMS OF PAYMENT		PAYMENT IN FULL IS DUE IMMEDIATELY	
ADVERTISING INVOICE AND STATEMENT		21	CURRENT NET AMOUNT DUE
		22	28 DAYS
		23	49 DAYS
		24	OVER 70 DAYS
			636.77
			.00
			.00
			.00
4	PAGE #	5	BILLING DATE
	01/01		07/12/09
6	BILLED ACCOUNT #	BILLED ACCOUNT NAME AND ADDRESS	
	082734013	LUND CONSULTING 411 UNIVERSITY ST, STE 1200 SEATTLE WA 98101	
7	ADVERTISER/CLIENT #	REMITTANCE ADDRESS	
		The Seattle Times PO BOX 84688 SEATTLE WA 98124-5988	
TOTAL DUE U.S. FUNDS		AMOUNT PAID	
636.77			

Advertising Balance, Payment &
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PLEASE NOTE ADDRESS CHANGES ABOVE

00000000+00827340130+000063677+2+1+

PLEASE DETACH AND RETURN UPPER PORTION WITH YOUR REMITTANCE

10	11	12	13	14	15	16	17	18	19	20
DATE	NEWSPAPER REFERENCE	DESCRIPTION	OTHER COMMENTS / CHARGES	SAU SIZE BILLED UNITS	TIMES RUN	Rate	AMOUNT	AMOUNT DUE		
CURRENT PERIOD ACTIVITY										
07/05	J781626401 I672342001	C8A REQUEST FOR PROPOSA 381 AD# 04025335 1 AFFIDAVITS		1 X 18L	X 1		309.78	309.78		
07/05	J781626501 I672342002	C8A REQUEST FOR PROPOSA 381 AD# 04025336 1 AFFIDAVITS		1 X 19L	X 1		326.99	326.99		
TOTAL NET AMOUNT DUE								636.77		
--- CURRENT STATEMENT ACTIVITY ---										
				CHARGES	636.77	CURRENT		636.77		
				ADJUSTMENTS	.00	28 DAYS		.00		
				PAYMENTS	.00	49 DAYS		.00		
						70 DAYS		.00		
						105+DAYS		.00		
				CUR NET DUE	636.77	UNAPPLIED		.00		
						ACCT BALANCE		636.77		
--- CURRENT ACCOUNT STATUS ---										
THANK YOU FOR YOUR PROMPT PAYMENT.										
PLEASE RETAIN THE BOTTOM PORTION OF THIS STATEMENT FOR YOUR RECORDS.										
FACSIMILE COPIES CANNOT BE PRODUCED.										
A \$25.00 FEE WILL BE CHARGED ON ALL CHECKS RETURNED FOR INSUFFICIENT FUNDS.										
CUSTOMER PHONE # (206) 442-4254										

STATEMENT OF ACCOUNT							AGING OF PAST DUE AMOUNTS				
21	CURRENT NET AMOUNT DUE	22	28 DAYS	49 DAYS	OVER 70 DAYS	UNAPPLIED AMOUNT	23	TOTAL AMOUNT DUE			
	636.77		.00	.00	.00	.00		636.77			

THE SEATTLE TIMES		1120 JOHN ST. SEATTLE WA. 98111-0070 PHONE (206) 464-3336 FAX (206) 464-3390		* UNAPPLIED AMOUNTS ARE INCLUDED IN TOTAL AMOUNT DUE		
24	DOCUMENT #	25	BILLING PERIOD	26	BILLED ACCOUNT NUMBER	
	D071108665		07/04/09-07/11/09		082734013	
ADVERTISER INFORMATION			27	ADVERTISER/CLIENT NUMBER	28	ADVERTISER/CLIENT NAME
						LUND CONSULTING

